Production Calendar

Date	Name	Term	Task	Parts of Term/Notes
August 2019				
8/1/2019	Todd	201980	CHEF - Send first Advance file	Clearinghouse Advance file for Fall.
8/1/2019	Beverly	201950	Run SYHU550 Students with pending degrees and transfer credit terms out of order.	Notify Admissions
8/1/2019	Beverly	201980	Run SYMU506 - Curricula and Degree Discrepancy (discrepancies between SGASTDN and SHADEGR).	Notify degree analyst.
8/2/2019	Cynthia	201910	Convert prior term Graduate incomplete grades to F.	
8/5/2019	Beverly/ Sheynah	201950	Run MTSU scripts to ID unmarked repeats, MTSU1.SQL, MTSU2.SQL, MTSU3.SQL, by running UC4 reports.	2nd and Full parts of term.
8/5/2019	Beverly/ Sheynah	201950	Stop name changes for students in parts of term listed.	2nd, Full, ROD parts of term.
8/5/2019	Beverly	201950	Submit Helpdesk to change parameter to next term for SYRX005 to delete future graduation dates on SHADEGR.	
8/5/2019	Beverly	201950	Submit Helpdesk to change term and degree date parameters for SYGX001 to correct degree dates on SHADEGR.	
8/6/2019	Gerri	201950	Run SZRGRDE to post RODP grade file in audit: review output; then run in update to post RODP grade file.	ROD part of term.
8/7/2019	Gerri	201950	Run SFRSLST for missing grades; run SYGU507 for missing grades.	ROD part of term.
8/8/2019	Gerri	201950	Grade Process 2. Run SFRSLST (grade rosters) to alphabetize roster; no grade report option.	2nd and Full parts of term.
8/8/2019	Holliday	201950	Turn off LDA burst for specified part of term before grading opens.	2nd and Full parts of term.

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August 2019				
8/9/2019	Gerri	201950	Set SOATERM flag to make grading available.	2nd and Full parts of term.
8/12/2019	Gerri	201950	Grade Process 2. Run SFRSLST (grade rosters) to alphabetize roster; no grade report option.	2nd and Full parts of term.
8/12/2019	Gerri	201950	Grade Process 5. Run SHRROLL to roll final grades. Run report in "A"udit ; after review, run in "U"pdate.	2nd and Full parts of term.
8/12/2019	Gerri	201950	Post Grading: Run SYGU508 - Students with W grades after grading began.	2nd and Full parts of term.
8/12/2019	Gerri	201950	Post Grading: Run SYGU512 - R9, RE registrations during web grading.	2nd and Full parts of term.
8/12/2019	Gerri	201950	Post Grading: Run SYGU513 - WD Status without W grade in SFASTCA.	2nd and Full parts of term.
8/12/2019	Gerri	201950	Set SOATERM flag to turn grading off.	2nd and Full parts of term.
8/13/2019	Beverly/ Sheynah	201950	Begin processing enrollment changes as retroactive.	2nd, Full, ROD parts of term.
8/13/2019	Beverly/ Sheynah	201950	Hold current term grade changes until EOT processing completed.	2nd, Full, ROD parts of term.
8/13/2019	Beverly/ Sheynah	201950	Run End-of-Term jobs after grades rolled - SZRRPTS, SHRCGPA, SHRASTD, SHRGRDE, SHRTYPE, SZRMARE.	2nd, Full, ROD parts of term.
8/13/2019	Beverly/ Sheynah	201950	Run MTSU scripts to ID unmarked repeats, MTSU1.SQL, MTSU2.SQL, MTSU3.SQL, by running UC4 reports.	2nd, Full, ROD parts of term.
8/13/2019	Beverly/ Sheynah	201950	Send advance email notification early morning. Uncheck Web indicator on STVTPRT for Web Transcript.	

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August 2019				
8/13/2019	Beverly/ Sheynah	201950	Stop generation of transcripts and auditing of records after grades rolled for current students until EOT processing completed.	2nd, Full, ROD parts of term.
8/14/2019	Beverly/ Sheynah	201950	Email USBS to run SZRRNOP to purge future registrations of suspended students.	
8/14/2019	Beverly/ Sheynah	201950	Process transcripts being held for specified parts of term grades.	2nd, Full, ROD parts of term.
8/14/2019	Beverly/ Sheynah	201950	Recheck Web indicator on STVTPRT for Web transcript and send email notification that grading is complete and SSB transcripts is available. Notify Financial Aid to run Lottery EOT jobs.	
8/14/2019	Beverly/ Sheynah	201950	Run SYGX006 to post suspension value "S" on TZASTSF.	2nd, Full, ROD parts of term.
8/14/2019	Beverly/ Sheynah	201950	Run SYGX010 to capture status dates for students with WD Enrollment Status and post to SHATCMT.	
8/14/2019	Beverly/ Sheynah	201950	Run SYHX001 to restore credit on courses with "W" grades.	2nd, Full, ROD parts of term.
8/15/2019	Beverly/ Sheynah	201950	Run SYHIA00005_C - Course Repeats with B or better.	Send notification. First day of classes 8/26.
8/16/2019	Todd	201950	Submit Clearinghouse Enrollment file.	Final submission for Summer. Day after grades are final.
8/16/2019	Todd	201950	Submit Helpdesk to change term for SYGX002 - update expected graduation date.	Update to next term.
8/20/2019	Cynthia	201950	Begin entering Thesis/Dissertation-completed courses after Clearinghouse submission.	Check with Todd about Clearinghouse submission.
8/21/2019	Holliday	201980	Change listed reports to next term.	SYGU503, SYGU521, SYGU530, SYGU531, SYMU501, SYMU502, SYMU508, SYMU510, SYMY518, SYHU256

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August 2019				
8/21/2019	Beverly/ Sheynah	201980	Run SYHIA00005_C - Course Repeats with B or better.	Send notification. First day of class 8/26.
8/23/2019	Gerri	201980	Run SFRSLST to create Attendance Rosters and select to send output to ePrint.	1st and Full parts of term.
8/26/2019	Holliday	201980	Turn on LDA burst for specified part of term.	1st and Full parts of term.