

Production Calendar

Date	Name	Term	Task	Parts of Term/Notes
<i>January 2019</i>				
1/2/2019	Beverly, Sheynah	201880	Process transcripts being held for specified parts of term grades.	Date is placeholder for Law.
1/2/2019	Beverly, Sheynah	201880	Run End-of-Term jobs for Law part of term after grades rolled - SHRCGPA, SHRGRDE, SHRTYPE, SHRASTD.	Date is placeholder for Law.
1/2/2019	Beverly, Sheynah	201880	Run SYHX001 to restore credit on courses with "W" grades.	Date is placeholder for Law.
1/2/2019	Holliday		Run SYMU507 when requested by Commencement.	Date is placeholder.
1/7/2019	Gerri/Caprice	201880	Run SYGU522 - Dean's List. Report on ePrint.	Run 2nd week of January for Fall term.
1/7/2019	Holliday	201910	Update term for reports and jobs.	
1/8/2019	Todd	201880	Run and submit Clearinghouse enrollment file.	Final Fall submission.
1/8/2019	Holliday	201880	Run Dean's List burst.	
1/10/2019	Cynthia, Sheynah	201910	Begin entering Thesis/Dissertation-completed courses after Clearinghouse submission.	
1/14/2019	Gerri	201910	Process the RODP engage files for attendance reporting.	Begin on the first day of class for the term.
1/14/2019	Gerri/Caprice	201910	Run SYGU516. Deleted student Class List. Send email to departments and post to ePrint.	
1/16/2019	Holliday	201910	Turn on LDA burst for specified part of term.	1, 1st parts of term.

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1/17/2019	Gerri	201910	Begin running SYGU537.sql in AppWorx weekly for a list of students who have dropped last occurs; Set the WD status and date. This is for Title IV processing.	
1/18/2019	Gerri	201910	Run SYGU544 Attendance Reporting for TGA/email to students to notify them that attendance reporting is available for viewing.	1, 1st, ROD parts of term.
1/18/2019	Gerri/ Caprice	201910	Run SYRU612 - Online Exempt Students in on-ground courses. Run 1 month before classes and after last day to add for Full part of term.	1, 1st, ROD parts of term.
1/28/2019	Todd	201880	Run SHRDEGV - Degree Verification file. Mode 1 - to check for errors, Mode 2 - to create list, Mode 3 - to create EDI file.	
1/30/2019	Todd	201910	Run and submit Clearinghouse enrollment file.	First Spring submission.
1/31/2019	Cynthia	201880	Convert prior term Undergraduate incomplete grades to F.	