

Production Calendar

Date	Name	Term	Task	Parts of Term/Notes
May 2019				
5/1/2019	Beverly/ Sheynah	201910	Submit Helpdesk to change parameter to next term for SYRX005 to delete future graduation dates on SHADEGR.	
5/1/2019	Beverly/ Sheynah	201910	Submit Helpdesk to change term and degree date parameters for SYGX001 to correct degree dates on SHADEGR.	
5/6/2019	Gerri	201910	Set SOATERM flag to turn grading off.	
5/7/2019	Beverly/ Sheynah	201910	Begin processing enrollment changes as retroactive. Hold transactions until grade rosters generated for MATRIX.	1, 2nd, ROD parts of term.
5/7/2019	Beverly/ Sheynah	201910	Hold current term grade changes until EOT processing completed.	1, 2nd, ROD parts of term.
5/7/2019	Averill	201950, 201980	Run SYRU637 for communications 540 to get IDs of registered students to receive T/A regarding MMR immunizations requirements for registration.	Send to Deja and Kyle.
5/7/2019	Averill	201950, 201980	Run SYRU637 for communications 550 to get IDs of registered students to receive T/A regarding CP (Varicella) immunizations requirements for registration.	Send to Deja and Kyle.
5/8/2019	Beverly/ Sheynah	201910	Email Bursar to run SZRRNOP to purge future registrations of suspended students.	
5/8/2019	Gerri	201910	Grade Process 5. Run SHRROLL to roll final grades. Run report in "A"udit ; after review, run in "U"pdate.	
5/8/2019	Gerri	201910	Post Grading: Run SYGU508 - Students with W grades after grading began.	
5/8/2019	Gerri	201910	Post Grading: Run SYGU512 - R9, RE registrations during web grading.	
5/8/2019	Gerri	201910	Post Grading: Run SYGU513 - WD Status without W grade in SFASTCA.	

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5/8/2019	Beverly/ Sheynah	201910	Recheck Web indicator on STVTPRT for Web transcript and send email notification that grading is complete and SSB transcripts is available. Notify Financial Aid to run Lottery EOT jobs.	
5/8/2019	Beverly/ Sheynah	201910	Run End-of-Term jobs after grades rolled - SZRRPTS, SHRCGPA, SHRASTD, SHRGRDE, SHRTYPE, SZRMARE.	1, 2nd, ROD parts of term. Multiple days required to run EOT jobs.
5/8/2019	Beverly/ Sheynah	201910	Run MTSU scripts to ID unmarked repeats, MTSU1.SQL, MTSU2.SQL, MTSU3.SQL, by running UC4 reports.	
5/8/2019	Beverly/ Sheynah	201910	Run SYHX001 to restore credit on courses with "W" grades.	1, 2nd, ROD parts of term.
5/8/2019	Gerri	201910	Run VETERANS Hyperion report and Request grades through Enrollment Verification.	
5/8/2019	Beverly/ Sheynah	201910	Send advance email notification early morning. Uncheck Web indicator on STVTPRT for Web Transcript.	
5/8/2019	Beverly/ Sheynah	201910	Stop generation of transcripts and auditing of records after grades rolled for current students until EOT processing completed.	1, 2nd, ROD parts of term.
5/9/2019	Beverly/ Sheynah	201910	Process transcripts being held for specified parts of term grades.	1, 2nd, ROD parts of term.
5/9/2019	Beverly/ Sheynah	201910	Process UM/UT Joint BIOM program transcripts.	1, 2nd, ROD parts of term.
5/9/2019	Beverly/ Sheynah	201910	Run SYGX006 to post suspension value "S" on TZASTSF.	
5/9/2019	Beverly/ Sheynah	201910	Run SYGX010 to capture status dates for students with WD Enrollment Status and post to SHATCMT.	
5/9/2019	Gerri	201910	Set SOATERM flag to turn on viewing of grades.	

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5/10/2019	Gerri	201950	Run SFRSLST to create Attendance Rosters and select to send output to ePrint.	PRE part of term.
5/10/2019	Gerri	201950	Run SYGU504 - Enrolled CL5Y Students with Programs and Majors.	1, 1st, 1TE parts of term.
5/14/2019	Todd	201910	CHEF Step 1 - Run SFRNSLC with mode 1 for Clearinghouse enrollment test.	4th Spring submission.
5/14/2019	Todd	201910	CHEF Step 2 - Request SFRNSLC with mode 2 for Clearinghouse enrollment final.	4th Spring submission.
5/14/2019	Todd	201910	CHEF Step 3 - Run SYGD007 and upload file through secure Clearinghouse site.	4th Spring submission.
5/14/2019	Todd		Submit Helpdesk to change term for SYGX002 - update expected graduation date.	Change to 201950.
5/15/2019	Cynthia	201910	Begin entering Thesis/Dissertation-completed courses after Clearinghouse submission.	
5/20/2019	Averill		Run SYRU618 - Lists students registered in Lambuth Sections since specified parameter date. Add to personal calendars to begin running weekly after 1st day of registration.	Run bi-weekly after this run.
5/29/2019	Beverly/Sheynah	201950	Run MTSU scripts to ID unmarked repeats, MTSU1.SQL, MTSU2.SQL, MTSU3.SQL, by running UC4 reports.	PRE part of term.
5/29/2019	Beverly/Sheynah	201950	Stop name changes for students in parts of term listed.	PRE part of term.
5/30/2019	Gerri	201950	Grade Process 2. Run SFRSLST (grade rosters) to alphabetize roster; no grade report option.	PRE part of term.
5/30/2019	Gerri	201950	Post Grading: Run SYGU508 - Students with W grades after grading began.	PRE part of term.

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5/30/2019	Gerri	201950	Post Grading: Run SYGU513 - WD Status without W grade in SFASTCA.	PRE part of term.