Mid-Term Grade Submission Open
March 6 - 13

Faculty: Submit Midterm Grades

Why are mid-term grades important? As part of our many ongoing retention efforts, we are asking faculty to participate in mid-term grading for Spring 2019 so that advisors can reach out to students who may be struggling in their classes. Students need to know where they stand at the midpoint and that there is still time to turn it around before the end of term.

Is it necessary to report a mid-term grade if the faculty issued an Alert and/or responded to an Early Intervention Progress Report? Yes, faculty should enter the mid-term grade for each student who has a grade of “D” or “F.” Since Alerts and Early Intervention Progress Reports are issued several weeks before mid-term grading, it is our hope that through successful intervention, students can raise their failing grades before mid-term. Reporting a mid-term grade for those students who are still failing your course is important so the student can make a decision to drop the class or continue.

How will faculty enter mid-term grades? Entering mid-term grades is very similar to final grading in Banner. Faculty will click on the “Mid-Term Grades” link instead of the “Final Grading” link. The worksheet will be available during the collection period dates.

Where can advisors review mid-term grades? Mid-term grades will be loaded into Campus after the collection period has ended.

What communication will be sent to students about mid-term grades? An automated email will be sent to students to provide details about the resources that are available to help them be successful in their academic career.

Please email Darla Keel, University Registrar, at darkeel@memphis.edu if you have questions.