

# FINANCIAL AID STUDENT CHECKLIST

## AUGUST

- Complete Admissions Application for University of Memphis
  - Students are strongly encouraged to apply for admission early to receive maximum consideration for scholarships.

## OCTOBER

- Complete the Free Application for Federal Student Aid (FAFSA)
  - The FAFSA is available on October 1 of each year at [fafsa.ed.gov](http://fafsa.ed.gov)
    - Complete your 2019-2020 FAFSA as soon as possible in order to ensure maximum aid eligibility
    - Use 2017 tax information
      - \*Use the IRS Data Retrieval Tool if possible
  - Make sure you list the University of Memphis school code (**003509**) first on your FAFSA
  - Three to ten days after completing your FAFSA (if you filed electronically), you will receive an email with a link to your Student Aid Report (SAR)
    - The SAR summarizes all the information on your FAFSA for you to review
    - Carefully check for errors and make corrections to your FAFSA if necessary

## NOVEMBER

- Submit Missing Documents
  - Check your myMemphis for any outstanding requirements
  - Check your University of Memphis email frequently
- Start Applying for Private Scholarships through Tiger Scholarship Manager
  - Visit [memphis.edu/scholarships](http://memphis.edu/scholarships)

## DECEMBER

- December 1 is the Scholarship Priority Consideration Deadline
- Scholarship Award Letters are Mailed
- Financial Aid Award Letters are Mailed
  - Students with outstanding requirements and those selected for verification will receive award letters once documents have been submitted and processing has been completed

## JANUARY

- Submit Updated Test Scores for Scholarship Consideration
  - Send your updated scores to the University of Memphis Undergraduate Admissions Office

## FEBRUARY

- Follow-up with the Financial Aid Office Regarding Unsatisfied Requirements
  - Documentation should be submitted as soon as possible in order for you to have a complete financial aid package prior to the May 1 National Decision Day
  - Check your myMemphis for all outstanding requirements
  - Check your University of Memphis email frequently

## MARCH

- Sign Up for New Student Orientation
  - Register online at [memphis.edu/nso](http://memphis.edu/nso)

## MAY

- Read and Accept the Terms and Conditions of Your Financial Aid Awards and Scholarships
- Accept or Reject Your Federal Direct Loans
- Complete Loan Entrance Counseling and Master Promissory Note for Accepted Loans at [studentloans.gov](http://studentloans.gov)
- Submit Final High School Transcript
  - Speak with your high school to ensure they send your final official high school transcript to the University of Memphis Undergraduate Admissions Office
    - Required for the Hope Scholarship

## JULY

- Review Your Bursar Bill
  - Visit TigerXpress for billing information
- Sign Up for Direct Deposit
  - This can be done on TigerXpress and will allow any refund you are eligible for to be directly deposited into your bank account
- If Needed, Consider Additional Financial Aid Options
  - Compare charges to aid offered to see if you may need additional loans to help with the cost of attending University of Memphis
  - If you do need additional loans, you have the following options:
    - For Dependent Students: Parent PLUS Loan – Your parent can apply for a Parent PLUS Loan online at [studentloans.gov](http://studentloans.gov)
      - \*If approved, your parent needs to fill out a Master Promissory Note online at [studentloans.gov](http://studentloans.gov)
    - For All Students | Private Loan – Check with your local/Regional Banking Institution
  - Remember, Federal Work Study will not pay toward your bill, so do not include this when comparing charges to financial aid

## AUGUST

- Pay Bill
  - Pay any remaining balance that was not covered by Financial Aid or sign up for the Installment Payment Plan to avoid late fees or class cancellation
- Welcome to Campus
  - Check out the activities available during our Weeks of Welcome 2019



### SCHOLARSHIP OFFICE

901.678.3213 | [scholarships@memphis.edu](mailto:scholarships@memphis.edu)  
[memphis.edu/scholarships](http://memphis.edu/scholarships)

### FINANCIAL AID OFFICE

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[memphis.edu/financialaid](http://memphis.edu/financialaid)