FINANCIAL AID STUDENT CHECKLIST

AUGUST
☐ Complete Admissions Application for University of Memphis
  • Students are strongly encouraged to apply for admission early to receive maximum consideration for scholarships.

OCTOBER
☐ Complete the Free Application for Federal Student Aid (FAFSA)
  • The FAFSA is available on October 1 of each year at fafsa.ed.gov
  • Complete your 2020-2021 FAFSA as soon as possible in order to ensure maximum aid eligibility
  • Use 2018 tax information
    *Use the IRS Data Retrieval Tool if possible
  • Make sure you list the University of Memphis school code (003509) first on your FAFSA
  • Three to ten days after completing your FAFSA (if you filed electronically), you will receive an email with a link to your Student Aid Report (SAR)
    • The SAR summarizes all the information on your FAFSA for you to review
    • Carefully check for errors and make corrections to your FAFSA if necessary

NOVEMBER
☐ Submit Missing Documents
  • Check your myMemphis for any outstanding requirements
  • Check your University of Memphis email frequently
☐ Start Applying for Private Scholarships through Tiger Scholarship Manager
  • Visit memphis.edu/scholarships

DECEMBER
☐ December 1 is the Scholarship Priority Consideration Deadline
☐ Scholarship Award Letters are Mailed
☐ Financial Aid Award Letters are Mailed
  • Students with outstanding requirements and those selected for verification will receive award letters once documents have been submitted and processing has been completed

JANUARY
☐ Submit Updated Test Scores for Scholarship Consideration
  • Send your updated scores to the University of Memphis Undergraduate Admissions Office

FEBRUARY
☐ Follow-up with the Financial Aid Office Regarding Unsatisfied Requirements
  • Documentation should be submitted as soon as possible in order for you to have a complete financial aid package prior to the May 1 National Decision Day
  • Check your myMemphis for all outstanding requirements
  • Check your University of Memphis email frequently
☐ February 1 is the Tiger Scholarship Manager Deadline
☐ February 1 is the Tennessee Student Assistance Award Deadline

MARCH
☐ Sign Up for New Student Orientation
  • Register online at memphis.edu/nsos

MAY
☐ Read and Accept the Terms and Conditions of Your Financial Aid Awards and Scholarships
☐ Accept or Reject Your Federal Direct Loans
☐ Complete Loan Entrance Counseling and Master Promissory Note for Accepted Loans at studentloans.gov
☐ Submit Final High School Transcript
  • Speak with your high school to ensure they send your final official high school transcript to the University of Memphis Undergraduate Admissions Office
    • Required for the Hope Scholarship

JULY
☐ Review Your USBS Bill
  • Visit TigerXpress for billing information
☐ Sign Up for Direct Deposit
  • This can be done on TigerXpress and will allow any refund you are eligible for to be directly deposited into your bank account
☐ If Needed, Consider Additional Financial Aid Options
  • Compare charges to aid offered to see if you may need additional loans to help with the cost of attending University of Memphis
  • If you do need additional loans, you have the following options:
    • For Dependent Students: Parent PLUS Loan – Your parent can apply for a Parent PLUS Loan online at studentloans.gov
      *If approved, your parent needs to fill out a Master Promissory Note online at studentloans.gov
    • For All Students | Private Loan – Check with your local/Regional Banking Institution
      • Remember, Federal Work Study will not pay toward your bill, so do not include this when comparing charges to financial aid

AUGUST
☐ Pay Bill
  • Pay any remaining balance that was not covered by Financial Aid or sign up for the Installment Payment Plan to avoid late fees or class cancellation
☐ Welcome to Campus
  • Check out the activities available during our Weeks of Welcome 2020

THE UNIVERSITY OF MEMPHIS

SCHOLARSHIP OFFICE
901.678.3213 | scholarships@memphis.edu
memphis.edu/scholarships

FINANCIAL AID OFFICE
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