

FINANCIAL AID STUDENT CHECKLIST



AUGUST

- ☐ **Complete Admissions Application for University of Memphis**
 - Students are strongly encouraged to apply for admission early to receive maximum consideration for scholarships.

OCTOBER

- ☐ **Complete the Free Application for Federal Student Aid (FAFSA)**
 - The FAFSA is available on October 1 of each year at studentaid.gov
 - Complete your 2021-2022 FAFSA as soon as possible in order to ensure maximum aid eligibility
 - Use 2019 tax information
 - *Use the IRS Data Retrieval Tool if possible
 - Make sure you list the University of Memphis school code (**003509**) first on your FAFSA
 - Three to 10 days after completing your FAFSA (if you filed electronically), you will receive an email with a link to your Student Aid Report (SAR)
 - The SAR summarizes all the information on your FAFSA for you to review
 - Carefully check for errors and make corrections to your FAFSA if necessary

NOVEMBER

- ☐ **Submit Missing Documents**
 - Check your myMemphis for any outstanding requirements
 - Check your University of Memphis email frequently
- ☐ **Start Applying for Private Scholarships through Tiger Scholarship Manager**
 - Visit memphis.edu/scholarships

DECEMBER

- ☐ **Scholarship Award Letters are Mailed**
- ☐ **Financial Aid Award Letters are Mailed**
 - Students with outstanding requirements and those selected for verification will receive award letters once documents have been submitted and processing has been completed

JANUARY

- ☐ **Submit Updated Test Scores for Scholarship Consideration**
 - Send your updated scores to the University of Memphis Undergraduate Admissions Office

FEBRUARY

- ☐ **Follow-up with the Financial Aid Office Regarding Unsatisfied Requirements**
 - Documentation should be submitted as soon as possible in order for you to have a complete financial aid package prior to the May 1 National Decision Day
 - Check your myMemphis for any outstanding requirements
 - Check your University of Memphis email frequently
- ☐ **February 1 is the Tiger Scholarship Manager Deadline**
- ☐ **February 1 is the Tennessee Student Assistance Award Deadline**

MARCH

- ☐ **March 1 Academic Scholarship Deadline**
- ☐ **Sign Up for New Student Orientation**
 - Register online at memphis.edu/nso

MAY

- ☐ **Read and Accept the Terms and Conditions of Your Financial Aid Awards and Scholarships**
- ☐ **Accept or Decline Your Federal Direct Loans**
- ☐ **Complete Loan Entrance Counseling and Master Promissory Note for Accepted Loans at studentaid.gov**
- ☐ **Submit Final High School Transcript**
 - Speak with your high school to ensure they send your final official high school transcript to the University of Memphis Undergraduate Admissions Office
 - Required for the Hope Scholarship

JULY

- ☐ **Review Your USBS Bill**
 - Visit TigerXpress for billing information
- ☐ **Sign Up for Direct Deposit**
 - This can be done on TigerXpress and will allow any refund you are eligible for to be directly deposited into your bank account
- ☐ **If Needed, Consider Additional Financial Aid Options**
 - Compare charges to aid offered to see if you may need additional loans to help with the cost of attending University of Memphis
 - If you do need additional loans, you have the following options:
 - For Dependent Students | Parent PLUS Loan – Your parent can apply for a Parent PLUS Loan online at studentaid.gov
 - *If approved, your parent needs to fill out a Master Promissory Note online at studentaid.gov
 - For All Students | Private Loan – Check with your local/Regional Banking Institution
 - Remember, Federal Work Study will not pay toward your bill, so do not include this when comparing charges to financial aid

AUGUST

- ☐ **Pay Bill**
 - Pay any remaining balance that was not covered by Financial Aid or sign up for the Installment Payment Plan to avoid late fees or class cancellation
- ☐ **Welcome to Campus**
 - Check out the activities available during our Weeks of Welcome 2021



SCHOLARSHIP OFFICE

901.678.3213 | scholarships@memphis.edu
memphis.edu/scholarships

FINANCIAL AID OFFICE

901.678.4825 | financialaid@memphis.edu
memphis.edu/financialaid

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