

## Scholarship Acceptance Checklist

### 1. Establish your official UofM email account

- a. Email is the official communication method of the University of Memphis. The email account is free and you can set it up online at: [iam.memphis.edu](https://iam.memphis.edu) and click "Initialize Your Account." Enter your unique code.
- b. Important: After your account has been initialized, please enroll in Duo multi-factor authentication by completing steps outlined at <https://www.memphis.edu/duo> under the "How do I enroll or change my devices in Duo Account Security"?
- c. Future correspondence (registration information, special event invitations, additional scholarship opportunities, etc.) will be sent to this university email address. Contact the Help Desk (901.678.8888) if you cannot access that account. If you have initialized your UofM email account, no additional steps are needed to set up your email.

### 2. Accept scholarship offer

- a. Log into [my.memphis.edu](https://my.memphis.edu)
- b. Scroll to **Fees, Financial Aid, and Scholarship**, select the **2425 Aid Year**
- c. Click **View Financial Aid Requirements and Information**
- d. Click the **Award Offer** Tab
- e. View your scholarship and select **Accept** or **Decline** under **Take Action**
- f. Click **Submit**
- g. Review the Terms and Conditions, and acknowledge by checking the box and clicking **Accept Award**

### 3. 2024-2025 FAFSA and Financial Aid Process

Be on the lookout for information regarding the 2024-2025 financial aid process including availability of the new Free Application for Federal Student Aid (FAFSA). More information on the 2024-2025 FAFSA and the University of Memphis financial aid process can be found on our [FAFSA Simplification page](#).

### 4. Residence Life and Dining Services

The housing application for Fall 2024-Spring 2025 is open. Applications should be completed by logging in through [my.memphis.edu](https://my.memphis.edu) with your username and password. Go to the "Student Pages" tab and select "My Resources." Select the "Housing Application Portal" under the Housing and Residence Life section. You can contact [reslife@memphis.edu](mailto:reslife@memphis.edu) for any housing questions.

### 5. New Student Orientation

Incoming students should confirm their enrollment by signing logging into their [Tiger Tracks Portal](#). After your UofM enrollment is confirmed get ready for [New Student Orientation](#), registration is open. New Student Orientation is designed to help students and families make a smooth transition into college life at the University of Memphis and is mandatory for all incoming freshmen. At orientation, students will be able to meet with their academic advisor, schedule classes, learn more about organizations and services, and meet other new students and families.