

## **ARTICLE I: Name, Mission, or Purpose**

**Section I:** The name of this organization shall be the Coalition of Black Social Workers- University of Memphis Chapter. An acronym will be CBSW-UM.

**Section II:** The Mission of the Coalition of Black Social Workers is as follows: The Coalition of Black Social Workers exists to engage, connect, and empower Black social work students and professionals in the community, with the goal of increasing awareness about issues specific to the Black community and cultivating a network of support.

## **ARTICLE II: Organizational Structure**

### **Section I: Executive Board**

- A. List the Executive Officers and Positions:
  - a. President
    - i. Shall preside over organizational meetings
    - ii. Shall review activities and programs
    - iii. Shall meet regularly with the Faculty Advisor
  - b. Vice President
    - i. Shall preside over organizational meetings if President is not available
    - ii. Shall organize volunteers for activities and programs
    - iii. Shall meet regularly with the Faculty Advisor
  - c. Secretary
    - i. Shall update the membership database
    - ii. Shall keep minutes of meetings
    - iii. Shall meet regularly with the Faculty Advisor
  - d. Treasurer
    - i. Shall keep a spreadsheet of the financials
    - ii. Shall meet regularly with the Faculty Advisor
- B. List the Executive Board/Officer Availability
  - a. In order to be eligible for an executive board position, the student must be in good academic standing with the School of Social Work.

### **Section II: Committees—No Committees**

### **Section III: Advisor**

- a. The advisor must be a full-time faculty or staff member at the University of Memphis School of Social Work. The advisor is expected to attend the organizational meetings.

## **ARTICLE III: Membership**

### **Section I: Non-Discrimination/Same-Sex Organizations**

- A. Membership is open to all students, regardless of race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status.

- B. A member of the Coalition of Black Social Workers is defined as any student at the University of Memphis, School of Social Work in good academic standing and enrolled in the School of Social Work.
- C. Members must be concerned about issues that are relevant to the Black community in social work.

CBSW Membership is open to all individuals who hold a BSW, MSW, DSW, or PhD in social work and is available at two distinct levels.

**Full CBSW Membership** (this level is for students and professionals who are of African descent and hold a BSW, MSW, DSW, or PhD in social work)

*Full Membership benefits are as follows:*

- Mentoring opportunities
- Closed student group discussions for connection, support, and empowerment
- Ability to run for an officer in the CBSW student group
- Ability to serve as a CBSW Board Member
- Access to closed CBSW Facebook Group

**Friend of the CBSW** (this level is for students and professionals who are not of African descent and hold a BSW, MSW, DSW, or PhD in social work)

*Friend Membership benefits are as follows:*

- Access to CBSW trainings, conference, and other educational opportunities
- Student participation in Social Justice Field Trips
- Providing requested support from the Full CBSW Members
- Access to CBSW Facebook Page and Instagram account

## **Section II: Recruitment Process**

- A. Students will be recruited via college-wide announcements and at new student orientation.
- B. Interested students at the School of Social Work will be required to complete an application and meet with one of the executive officers or the advisor.

## **ARTICLE IV: Procedures**

### **Section I: Meetings**

- A. The Coalition of Black Social Workers will meet at least 3 times per semester at the University of Memphis, School of Social Work, Memphis campus. Online students will be invited to participate via zoom.

### **Section II: Voting**

- A. Voting will take place via secret ballot.

### **Section III: Elections**

- A. Elections for officers for the upcoming year will take place at the end of the spring semester. Officers can serve for one year and can be re-elected for an additional term. The CBSW officers will serve for a maximum of two terms. Elections will take place at the last large group meeting in the spring semester at the University of Memphis, Memphis campus. Individuals can apply for one position only.

### **ARTICLE V: Financial Statement**

- The CBSW will utilize grant and other available funds from various funding opportunities. When those funds are no longer available, then the CBSW may decide to collect annual dues from each member.
- If the organization ceases to exist, any leftover dues will be donated to a scholarship fund for a University of Memphis student in the School of Social Work.