

**STAFF SENATE MINUTES**  
**July 17, 2008**

**Present:** Susan Babb; Sandy Barksdale; Kimberly Blair; Ann Brock; Melissa Buchner; Donald Busby; Paul Cade; Susan Cohn; James Cox; Ladonnal Curry; Chloristine Dillon; William Elliotte; Brenda Field; Sharon Guffin; Linda Hall; Bill Harbin; Melvin Horton; James Hudson; Virginia Huss; Temeka Johnson; Judith Knight; Becky McCoy; James Montague; Julia Rhodes; Belinda Scott; Debra Turner.

**Excused:** Sharon Beasley; Senese Duhart; Mary Johnson; Karen Newman; Sherri Stephens; Ora Taylor-Strowder.

**Unexcused:** Karen Bell; Jimmy Brigman; Angelina Cowles; Carmen Davis; John Farrell; Brad Frewin; Peggy Fitzgerald; Dean Franklin; Jesse Johnson; Kimberly McAfee; Heather Murley; Kathryn O'Bryan; Sherri Schwartz; Jonathan Tignor; Kimberly Wilson; Deborah Wilson.

The meeting was called to order by president Babb with 26 senators present. Senator Guff made a motion to approve the June minutes; seconded by Senator Hudson.

**Committee Reports**

No committee reports

**Special Reports**

Senator Duhart will meet with Clay Woemmel to have a report ready on the Staff Senates' financial status.

Senator Buchner stated that TBR has a procedure in place to identify or deal with disruptive behavior in classrooms. The University of Memphis made modifications and in the fall will send a list to all faculty with the verifications that they have reviewed. Suggestions made for a similar module for other areas on campus with information sessions will be provided.

Carpooling Committee - Senator Rhodes said that they met a couple of times and identified reasons why people don't carpool. They are open for solutions and ideas to encourage people to carpool. Committee will meet again 7/29/08.

**Unfinished Business**

Election of open committee chairs

**Web-Site Coordinator** - Senator Curry nominated Deborah Turner; Senator Horton closed nominations; Senator Turner was elected.

**Membership & Election** – President Babb stated that Senator Murley was interested in being nominated for Membership & Election Chair. Nomination was closed at that recommendation and motion was made that Senator Murley be elected. Senator Guff seconded the motion.

**Public Relations** – Senator Turner nominated Bill Harbin and Carmen Davis volunteered. There was a vote count taken and Senator Harbin received 18 votes and Carmen Davis received 6 votes. Senator Harbin was re-elected to the position and President Babb suggested that Harbin take on Senator Davis as his second. Senator Hunt also volunteered to work with Senator Harbin.

**Scholarship Money** – President Babb stated that contributions from private sources cannot be touched and at present she doesn't feel the University of Memphis will take those as well.

President Babb asked Senator Hudson if he would be willing to come up with some ideas to present to the energy cost saving committee that would be instrumental in reducing energy costs to the President's council. She also asked him to consider an ad hoc committee to cover this.

President Babb stated that volunteers were needed for our university wide committees. The following people volunteered for the following:

**Campus Safety/Security** – Senator Cohn

**Facilities & Services** – Senator Knight / Senator Harbin

**Fee Refunds** – Senator Hunt / Senator Horton

**First Year Experience** – Senator Curry

**Food Services/Dining** – Senator Brock / Senator Duhart

**Public Records** – No volunteer

**Space Planning** – Senator Harbin

**Traffic/Parking** – Senator Barksdale

**Policy Review** – Senator Buchner

**First Friday** – Senator Guffen / Senator Elliott

**UC Advisor** – Senator Huff / Senator Rhodes

**By-Laws** – Senator Mary Johnson / Senator Fitzgerald

**Issues Review** – Senator Hall

**Legislative** – Senator Guffin / Senator Hudson / Senator Cade / Senator Temeka Jones

## **Announcements**

Dr. Raines will be at the August 21 meeting to give pins to new Senators

Shelby Slater – coordinator of emergency preparedness will speak at the August 21 meeting.

The by-laws on absences state that after 4 out of 12 some action should be taken.

Senator Brock and Senator Scott were recognized for perfect attendance during the 2007-2008 senate meetings.

Meeting was adjourned by President Babb.

Belinda Scott  
Staff Senate Secretary