

STAFF SENATE MINUTES
October 16, 2008

Present: Susan Babb; Sandy Barksdale; Kimberly Blair; Ann Brock; Donald Busby; Susan Cohn; James Cox; Ladonnal Curry; Chloristine Dillon; Senese Duhart; John Farrell; Brad Frewin; Peggy Fitzgerald; Sharon Guffin; Linda Hall; Bill Harbin; Melvin Horton; James Hudson; Virginia Huss; Temeka Jones; Judith Knight; Kimberly McAfee; James Montague; Heather Murley; Karen Newman; Julia Rhodes; Belinda Scott; Sherri Stephens; Ora Taylor-Strowder; Kimberly Wilson; Deborah Wilson.

Excused: Karen Bell; Melissa Buchner; Paul Cade; Carmen Davis; Dean Franklin; Lanetha Hunt; Mary Johnson; Becky McCoy; Kathryn O'Bryan.

Unexcused: Jimmy Brigman; William Elliotte; Jesse Johnson; Sherri Schwartz; Jonathan Tignor; Geraldine Young-Taylor.

The meeting was called to order by President Babb with 32 senators present.

Roll was called.

President Babb introduced Sherri Lipman, University Counsel and Melanie Murray, Associate Legal Counsel. Ms. Lipman spoke to the Staff Senate on Family Education Rights and Privacy Act (FERPA). She explained that FERPA comes with 4 rights, has a basic rule defined, and exceptions to the basic rule. These were all detailed on the handout that she provided for the senators. She also explained that there are 15 exceptions to the requirement of consent before information disclosure. The handout also detailed the things not to do to avoid FERPA violations.

Senator Curry stated the number of buyouts for faculty and staff were incorrect on the previous minutes and Senator Fitzgerald made a motion to the correction in the minutes and Senator Hudson seconded.

Senator Duhart stated that there was a little over \$4800.00 in the Staff Senate budget.

Committee Reports

Election – no report

Issues – no report

Legislative – no report

Bylaws – Senator Fitzgerald stated that they had not met and she asked everyone to review and submit suggestions for changes to the bylaws.

Public Relations – Senator Harbin stated he will get a date and follow pretty much the same format for the upcoming staff appreciation. He asked senators to let him know of any positive or negative feedback so it can be addressed for improvements. He would like to plan it with Human Resources as before.

Senator Duhart stated that \$5200.00 was spent on the staff appreciation last year.

University – no report

Safety – no report

Facilities – No report

Fee Refunds & Appeals – No report

1st Year Experience – No report

Dining – No report but they have a meeting scheduled

Space Planning – No report

Traffic & Parking – No report

Policy Review – No report

1st Friday – No report

Sustainability – No meeting

TBR – No report

Carpooling – Senator Rhodes is waiting for results of the survey that was sent out a couple of weeks ago.

New Business

Senator Babb stated that applications had been received for buyout. She also stated that the attendance policy was discussed at the Board meeting. The bylaws don't address whether excused absences are included in the 4 absences that would allow for a Senator to be voted off by the Board.

Senator Farrell suggested contacting the senators and see if they would volunteer to step down.

Senator Babb stated that she would contact absentees and see if they would like to step down.

Senator Fitzgerald stated that excused absences have not been defined in the by-laws.

Senator Babb stated that it would be good to email requests and expectations from members.

Senator knight asked senators to participate in the campaign giving and pledge to give \$1.00 per month.

Meeting was adjourned by President Babb.

Belinda Scott
Staff Senate Secretary