

THE UNIVERSITY OF MEMPHIS

Staff Senate Minutes

January 16, 1997

Absent: Charlie Black, Kenneth Clark, Hazel Haywood, Helen Johnson, Richard Jones, David Medlock, Mike Rhodes, Patricia Taylor, Gloria Wyatt

Excused: Barbara Charpie, Hope Eubanks, Verlinda Franklin, Bill Lansden, Pat Melton, Janet Mitchell, Janice Morganfield, Bernice Richardson, Sandra Swinger

1. The meeting was called to order and roll was called.
2. The minutes for the December meeting were approved as amended.
3. Committee reports:

Finance Committee:

Budgeted funds have been transferred to our account.

Election Committee:

Nothing to report.

Issues/Review Committee:

Nothing to report.

Ad-Hoc Bylaws Committee:

Nothing to report.

Standing Committee Reports:

None.

4. Old Business: The employee performance appraisal forms and the scoring of them have generated some feedback. It was suggested that Mary Ann Camp return and present the scoring and weighting for appraisal factors which weren't yet developed at our December meeting.
5. New Business:
 - Due to the number of human resources issues that the Senate addresses, a new sub-committee of the Issues/Review committee is being formed just to address these issues. Tommie Polk is heading up the human resources sub-committee. Three new memos which Senate President Lippy had received were referred to them.
 - Effective January 20th, some jobs will be advertised and open internally for one week before they are available to the general public. This will primarily happen for positions which were usually filled internally, anyway.
 - The Senate was requested by a Physical Plant and Planning senator to help facilitate communications about maintenance and construction projects. A contact person for each building was requested.
6. President's Remarks: The University is planning a Spring Expo for April 18th and 19th (or possibly 25th and 26th) as a University showcase for both students and the city at large. This will be a major event, and everyone is encouraged to keep their calendars clear for it.
7. The meeting was adjourned. The next meeting is scheduled for February 20, 1997.

Minutes respectfully submitted by Harry Flowers