

**THE UNIVERSITY OF MEMPHIS**  
**Staff Senate Minutes**  
**June 19, 1997**

Absent: Kenneth Clark, Mike Rhodes, Marty White

Excused: Hazel Haywood, Russell Hunt, David Medlock, Pat Melton, Janet Mitchell, Janice Morganfield, Cornelius Stump, Sandra Swinger, Gloria Wyatt

1. The meeting was called to order and roll was called.
2. The minutes for the May meeting were approved as written.
3. Committee reports:

Finance Committee:

We currently have \$1,050 remaining.

Election Committee:

The ballots will be finished by the end of next week.

Issues/Review Committee:

None.

Ad-Hoc Bylaws Committee:

The committee will get going again after the current elections.

HR Sub-committee:

The request for information about administrative positions is still in progress.

Standing Committee Reports:

None.

4. Old Business:

- o The Senate received a thank-you letter from President Rawlins for taking charge of Operation Feed. Maurice Williams made sure that all departments had senators assigned. While there was basically no time this year to build up a campaign (it ends June 30), we can start early next year.
- o Bill Lansden passed out a draft letter he wrote for state legislators addressing cutting funding for higher education while spending \$80 million for a stadium in Nashville for the Oilers football team. Senators are to get back to Senate President Lippy with their comments.
- o President Rawlins wrote a letter to the Tennessee Board of Regents (TBR), passing on our concerns about the equitability of staff annual leave for exempt and non-exempt employees. He requested that they report back to him any activity on this matter.

5. New Business:

- o There's an "Off Campus Classes" campaign started with a minimum of 18 classes being taught at each of 7 off campus locations this Fall. There are also 10 other locations with one or more classes. There is also a quick admissions process setup to make it easy to enroll. The response has already been very good. Help pass the word!
- o A Staff Senate volunteer is needed as a representative for the Public Safety Council.
- o The city will be eliminating parking on Zach Curlin, Walker, and Patterson around campus at the University's request for traffic safety reasons. The streets will be painted with a center turn lane.
- o A request was made to check into any policy which might have letters of commendation sent to upper-level management trickle down to the employees mentioned. Currently, only negative comments seem to tend to find their way back to employees.
- o Many budget concerns were expressed, and hopes that enrollment will improve this Fall. Some of the cutbacks in terms of campus services were discussed. Public Safety will no longer lock buildings on campus. Each office should be especially careful about locking interior doors to their areas after hours and when they leave. Since there's a chance vagrants may enter buildings seeking shelter, we need to be careful, stay aware of our surroundings, and not take our security inside campus buildings for granted.

6. President's Remarks: None.

7. The meeting was adjourned. The next meeting is scheduled for July 17, 1997.

Minutes respectfully submitted by Harry Flowers