

THE UNIVERSITY OF MEMPHIS
Staff Senate Meeting Minutes
225-B McWherter Library
April 15, 1999

Absent: Gladys Bowens, Sam Brackstone, Gracie Cato-Bradley, Mark Copley, Sherry Crone, Verlinda Franklin, Pat Green, Barbara Harris, R.C. Johnson, Bernedine Kelly, Marcia Taylor, and Jeanne Tutor

Excused: Beverly Anthony, Kathy Atkinson, Linda Clark, Nancy Hollingsworth, Diana Humphrey, Janice Morganfield, Patricia Taylor, and Carolyn Zoccola

Present: Glenda Barton, Charlie Black, Devonian Cage, Gary Carman, Pam Cash, Steven Conlee, Diane Cooper, Patricia Ehrlich, Gary Fortner, Hazel Haywood, Addie Hughes, Richard Jones, Kathy Kolby, Bill Lansden, Joanne Lippy, Larry Mayes, Janet Mitchell, Lynne Owens, Norma Price, Ginny Reed, Patty Simonton, Bobbie Steiner, Michelle Stout, Maurice Williams

1. Meeting called to order at 9:34 a.m.
2. Roll called.
3. February minutes were discussed. Approval of minutes was delayed.
4. Committee reports:

Finance Committee: Larry Mayes - \$6,735.33.

Election Committee: Pam Cash - The election committee noticed some discrepancies in the list of qualified staff members and ran a test to double check the list. Everything is now worked out and the nominations ballots will be going out soon.

AD-Hoc Bylaws Committee: Diane Cooper - No Report

Issues Review Committee: Diane Cooper - No Report

Standing Committees:

Traffic/Parking Authority: Michelle Stout - No Report

Safety Committee: Richard Jones - No Report

Facilities and Services Com.: Janet Mitchell - Reported that various campus projects are ahead of schedule.

IT Planning Policy Council: Steve Canaday - No Report

IT Admin. Advisory Com.: Steve Conlee - The University has entered into an agreement with Microsoft for free Microsoft software. The University is a member of Internet II. This is strictly for educational purposes.

Bookstore Committee: Carolyn Zoccola - No Report

Food Services Committee: Patty Simonton - None

Public Records: Need a Volunteer

Fee Refunds & Appeals: Joann Lippy - No Report

5. President's Remarks:

Ginny Reed attended a new committee looking at the University's Smoking Policy. Anyone having thoughts or ideas, please contact Ginny.

Madame President also attended the Administrative Council Meeting and informed the senate of possible budget cuts for the University if the Governor's tax plan is not approved. Larry Mayes distributed information on how to call Legislators regarding the tax cuts for higher education.

STAFF APPRECIATION DAY, senators were asked to help at least an hour on May 13, 1999. The event is from 11:00 a.m. - 2:00 p.m. Patty Simonton has sign-up schedules for various tasks. Diane Cooper talked about the prizes that were to be given away.

The Staff Senate will be planting a tree in honor of the President on May 5th at 4:00 p.m. This will be after Convocation.

There will be a Conference for Race Relations and Ethnicity at the Peabody June 3-7. If the University has at least 40 people attend, there will be a discounted rate of \$165.00. Contact Minority Affairs or the Office of Diversity if you are interested in attending.

6. February's Minutes were approved.

7. Old Business:

Operation Feed - Maurice Williams has information for the Senators to pick up regarding Operation Feed. Registration is important for food pick-up. Central Receiving will help with the pick-up.

8. New Business:

Patricia Ehrlich invited people to attend the Business and Finance Focus for Excellence meetings. One of the items being discussed is the probationary period for employees transferring from one department to another.

Steve Canaday read a request from the Library Focus Program requesting that the Senate serve as a communications outlet for their program. This issue will be discussed further at the June Meeting.

Joanne Lippy invited everyone to Spring Fest and had flyers for distribution.

9. Meeting adjourned

There will be no May meeting, everyone is invited to attend STAFF APPRECIATION DAY, Thursday, May 13, 1999, 11:00 a.m.-2:00 p.m. in the University Center Ballroom.