

**THE UNIVERSITY OF MEMPHIS
Staff Senate Meeting Minutes
August 16, 2001**

Present: Jack Acor, Marcy Anderson, Sharon Banker, Pam Cash, Kathy Cook, Settlerstine Cooperwood, Dianne Day, Janis Dublin, Senese Duhart, Laura Edwards, Rosemary Frix, Diana Humphrey, Virginia Huss, Lonnie Latham, Dee Luna, Amy Martin, Beverly McMillan, James Montague, Derek Myers, Ed Orio, Ricky Paine, Leslie Peach, Chris Powless, Hope Smith, Calvin Strong, Marcia Taylor, Dwayne Thompson, Tommy Towery, Melody Weldon, Chanta Williams, Faye Wilson, and Karen Wyman

Absent: Dedrick Adell, Jennifer Baker, Rick Forrester, Mark Green, Felicia Hartsfield, Richard Jones, Carolyn Murray, Kerry Ryan, and Richard Talley

Excused: Regenia Ayers, Susie Barnett, Sharon Bumpus, Waldon Hagen, James Hudson, and Patty Short

1. Meeting was called to order at 9:38 a.m.
2. Sign-in sheet was passed for roll call and quorum was confirmed.
3. July minutes were presented for approval. Senator Montague's name should be removed from the Public Relations Committee; it was there in error. A motion was made to approve the minutes as amended. The motion was seconded and passed with a 0-no and 0-abstention count.

4. Old Business:

There was not a quorum for the March 2001 meeting, so minutes will be for record only. Any issues voted on were handled in later meetings. The motion to approve the March minutes was made, seconded, and approved with a 0-no and 0-abstention vote. The March minutes will be put on the Senate web site for informational purposes.

5. Committee Reports

Finance Committee:

Senator Edwards informed the Senate that the base budget for the Senate is \$4,330.00 plus an additional amount for a Student Worker. We do not have that increase for this year. After the \$21 expenditure for the Senate Telephone and the \$109 expenditure for the tape recorder & supplies, the available amount is \$4,200.00.

Election Committee:

No Report

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Committee Reports Continued:

Issues Review Committee:

A report was handed out as the issues being handled.

Senator Powless advised the Senate on the Senate's involvement in the

Fogelman Executive Center Outsourcing Proposal. Changes were recommended by the Senate and received favorably.

Staff Scholarship does not cover the Fogelman Fee charged to students. Human Resources does not see an avenue to change this requirement.

Public Relations Committee: Senator McMillan gave a report in the absence of Senator Ayers. The committee met on August 14th to discuss Staff Appreciation Day. The proposed date is October 9th. The committee will need many volunteers. The next meeting is August 21st.

Web Site Coordinator(s): No Report

Bylaws Ad Hoc Committee: Senator Strong and Senator Powless gave a report on recommended changes thus far. Senator Strong asked the Senators to please review the changes on the web site.

6. Standing Committees:

Traffic/Parking Authority:	No Report
Safety Committee:	Need volunteer
Facilities and Services Com.:	Meeting Today
IT Planning Policy Council:	No Report
IT Admin. Advisory Com.:	No Report
Bookstore Committee:	No Report
Food Services Committee:	No Report
Public Records:	No Report
Fee Refunds & Appeals:	Meeting August 21 st
Public Safety Committee:	No Report
Purchasing:	Staples and Corporate Express are bidding on the office supplies contract.
Space Planning Committee:	Space Planning now reports to the Provost. As they assign space in Wilder Tower, they will be reviewing all space in the Administration Building.
UPDATE Meeting:	No Report

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7. New Business:

The Safety Committee needs a volunteer; please call President Taylor at 2556 if you are interested in volunteering.

Dr. Penrod, Vice President for Information Systems, will be our guest speaker at the September meeting.

Two Parking Ad-Hoc Committees have been created, and the Senate needs representation for both committees. Senator Smith volunteered to serve on the Main Campus Committee and Senator Luna

volunteered to serve on the South Campus Committee.

Warm Welcome move-in is August 23rd and 24th. Anyone who would like to volunteer for this event should see President Taylor for a form.

Dr. Raines has requested increased communication between Faculty and Staff. There was some discussion as to how we are already doing this.

8. President's Remarks:

President Taylor asked the Senate how they liked the new location, UC 404. There was some concern about the sound; some people were not able to hear well. Senator Latham will handle this problem for our next meeting.

Motion was made to adjourn; it was seconded, and approved unanimously.

Next scheduled meeting: Thursday, September 20, 2001 at 9:30 a.m. in U.C. 404