

**THE UNIVERSITY OF MEMPHIS**  
**Staff Senate Meeting Minutes**  
**July 19, 2001**

**Present:** Jack Acor, Dedrick Adell, Marcy Anderson, Regenia Ayers, Sharon Banker, Susie Barnett, Sharon Bumpus, Kathy Cook, Settlerstine Cooperwood, Dianne Day, Janis Dublin, Senese Duhart, Laura Edwards, James Hudson, Diana Humphrey, Lonnie Latham, Amy Martin, Beverly McMillan, James Montague, Ricky Paine, Leslie Peach, Chris Powless, Patty Short, Hope Smith, Calvin Strong, Marcia Taylor, Dwayne Thompson, Tommy Towery, Melody Weldon, Faye Wilson, and Karen Wyman.

**Absent:** Jennifer Baker, Jayson Fernandez, Rick Forrester, Mark Green, Waldon Hagan, Richard Jones, Derek Myers, Carolyn Murray, Kerry Ryan, Richard Talley, and Chanta Williams

**Excused:** Pam Cash, Rosemary Frix, Felicia Hartsfield, Virginia Huss, and Dee Luna

1. Meeting was called to order at 9:30 a.m.
2. Sign-in sheet was passed for roll call.
3. Motion was made and seconded to mark Ed Orio excused since he did not receive notification that the June meeting was moved to the Fogelman Executive Center.

**Quorum was confirmed.**

The motion was made and seconded (no opposition or abstentions) to approve the June minutes as amended. President Taylor advised that the March 2001 minutes would be discussed under Old Business.

**4. Committee Reports**

**Finance Committee:** Senator Edwards informed the Senate that the base budget for the Senate is \$7,036, and the Senate needs to approve any funds that are to be used from the budget. Senator Edwards presented several expenditures for approval: Phone charge for the Senate office in McCord Hall of \$21 a month (to be done with one blanket approval for the year), a tape recorder and accessories to be used for Senate meetings at a cost of \$109.27, a student worker for the Senate with an estimated cost of \$640 a year, a printer for the Senate computer (not to exceed \$500), and a future expenditure for a parking pass for the Senate President (for which President Taylor declined this year).

There was some discussion about the student worker, who they would report to, what their duties would be, and the pay. There was also discussion about the printer that would be purchased.

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**Finance Committee**

**(continued)** Motion was made and seconded to approve the purchase of the tape recorder, the hiring of a student worker, and the purchase of a printer (0- no and 0-abstentions).

A motion was made to purchase a parking hangtag for next fiscal year (approximately \$240 a year) to be used by the next Senate President. The topic was brought to open

discussion. There was a motion made to amend the motion to purchase a hangtag “for next fiscal year” to “this fiscal year”. The motion was seconded. The Senate approved the purchase with one opposition and one abstention.

President Taylor made a request for volunteers to participate on this committee. The following Senators agreed to participate on the committee: Senators Edwards, Adell, and Smith.

**Election Committee:** President Taylor made a request for volunteers to participate on this committee. The following Senators agreed to participate on this committee: Senator Martin, Senator Latham, and Senator Weldon. Senators Cash, Ayers, and Duhart will serve as advisors. They cannot serve on this committee because it would be a conflict of interest since these senators are seeking possible re-election in 2002.

**AD-Hoc Bylaws Committee:** President Taylor requested volunteers to participate on this committee. The following Senators agreed to participate: Senator Strong (Chair), Senator Powless, Senator Cash, President Taylor, Senator Dublin, Senator Ayers and Senator Banker.

**Issues Review Committee:** This committee is given the charge to pursue issues that we are allowed to (i.e. the senate cannot get involved in a personal grievance proceeding, but can investigate the grievance procedure) under Senate By-Laws. President Taylor made a request for volunteers to participate on this committee. The following Senators agreed to participate on this committee: Senator Powless (Chair), Senator Montague, Senator Smith, Senator Cooperwood, Senator Strong, Senator Paine, Senator Thompson, and Senator Wilson.

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**Public Relations Committee:** President Taylor requested volunteers to participate on this committee. The following Senators agreed to participate: Senator McMillan, Senator Adell, Senator Cook, Senator Cooperwood, Senator Ayers, and Senator Montague. Senator Cash will provide assistance as needed. The chair of this committee will serve as a member of the Executive Committee. The chair is to be elected by the committee.

**Web Site Coordinator(s):** President Taylor requested volunteers to participate on this committee. Senators Acor and Towery agreed to serve. President Taylor advised the Senate that anything that goes on the site should have Senate approval.

**6. Standing Committees: The following agreed to participate on the following committees:**

Traffic/Parking Authority: Senator Beverly McMillan

Safety Committee:

Facilities and Services Com.: Senator Laura Edwards

IT Planning Policy Council: Senator Tommy Towery

IT Admin. Advisory Com.: Senator Billie (Hope) Smith

Bookstore Committee: Senator Dedrick Adell

Food Services Committee: Senator Senese Duhart

Public Records: Senator Susie Barnett  
Fee Refunds & Appeals: Senator Beverly McMillan  
Public Safety Committee: Senator Marcy Anderson  
Purchasing: Senator Janis Dublin  
UPDATE Meeting: President Taylor

## 5. Old Business:

There was not a quorum for the March 2001 meeting, so minutes will be for record only. Any issues voted on were handled in later meetings. The motion was made to put the minutes on the web site for informational purposes, but then a motion was made to table this issue until Roberts Rules of Order could be researched to confirm proper handling (0-no and 0-abstentions).

President Taylor presented the May minutes for approval with amendment. The motion was made and seconded to correct and approve the May minutes (0-no and 0-abstentions).

President Taylor presented the May 31<sup>st</sup> meeting (special meeting with Interim President Faudree) minutes for approval. The motion was made and seconded for approval of these minutes (0-no and 0-abstentions).

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## 6. New Business:

### **New Meeting Location: U.C. 404**

## 7. President's Remarks:

Anything that the Senate does is public record.

Motion was made and seconded to adjourn (0-no and 0-abstentions).

**Next scheduled meeting:** Thursday, August 16, 2001 at 9:30 a.m. in U.C. 404