

**THE UNIVERSITY OF MEMPHIS**  
**STAFF SENATE MINUTES**  
**August 15, 2002**

**Present:**Lorraine Allen, Sharon Banker, Scott Beck, Paul Cade, Gary Carman, Pam Cash, Diane Cooper, Shirley Cowley, Sherry Crone, Debra Cummings, Laura Edwards, Frances Frazier, Brad Frewin, David Horan, Diana Humphrey, Carol Laney, Dee Luna, Amy Martin, Nancy Matthews, Steve Mosley, Shelia Ogburn, Lynne Owens, Leslie Peach, Virginia Reed, Julia Rhodes, James Rose, Hikmat Samaha, Marcy Sanford, Arlene Savage, Hope Smith, Calvin Strong, Marcia Taylor, Dwayne Thompson, Tommy Towery, Mike Ward, Melody Weldon, Michael Williams and

**Absent:**Regina Ayers, Dianne Day, Priscilla Deverell, Senese Duhart, Linda Harris, Felicia Hartsfield, Cantrese Hayslett, Pamela Horvath, James Hudson, Lonnie Latham, Laruth Lofties, Linda Sanford, and Faye Wilson

1. Call to order at 9:36 a.m.
2. Roll call (Quorum noted)
3. July minutes were approved with 0-no and 0-abstention vote.

**4. Committee Reports:**

**Finance: *Hope Smith*** There were three expenditures for the month: \$21.00 for the Senate office telephone bill, \$27.20 for Roberts Rules of Order and \$44.13 for copies. This leaves a balance of \$4,142.81.

The Senate approved to purchase the plaques for the MIFA Food Drive. A motion was made and passed to use up to \$150 for plaques.

**Issues Review: *Dwayne Thompson***

- No Air Conditioning in the Employee Wellness Center (Assigned to Debra Cummings):**A response was received from Jim Hellums and it is not possible at this time.**

- Why were higher education employees granted only a 2% salary increase while other State employees given a 3% increase? (Assigned to Dwayne Thompson):**Legislature believes Higher Education has other sources of funding available.Response received and issued closed.**

- Inquire into the University's asbestos policy as to making employees aware of any disturbance of asbestos.(Assigned to Paul Cade):**Senator Cade spoke with Jim Hellums, Assistant Vice President for Physical Plant, and there is no written University Policy in place.Physical Plant does have procedures that they follow.**

**After much discussion concerning a written policy and/or training, a motion was made and approved to ask Jim Hellums, AVP for PP, that anytime there is asbestos abatement occurring in a building that the occupants be notified and offered training.**

- Discount Services for Employees.(Assigned to James Rose and Pamela Horvath):**On-going.**

- Inquire into the policies of the Sick Leave Bank.(Linda Harris will research policies and procedures):**It was reported that the Sick Leave Bank is in good shape, there has been no recent assessments and this issue is closed.**

- Parking Increases for Handicap Parking:**Senator Cooper will look into this issue.**

- Speed bumps on Patterson:**On-going**
- Staff Background/credit checks:**Senator Rose will look into this issue.**

**Membership: *Leslie Peach* No Report.**

**Public Relations: *Sherry Crone* The Senate voted and approved the amount of \$100 for the purchase of water to be distributed at Warm Welcome.**

**Web Site: *Carol Laney* The current site is updated and the new site is still under construction.**

**Election: *Senese Duhart* President Strong advised the Senate that Senator Hartsfield has had to resign.**

#### **4.New Business:**

President Strong reported on a meeting he attended with representatives from other various campus groups to discuss Parking Fees. The date of September 1, 2002 was set for increases because students are billed as part of registration and they did not feel that it would be fair to start students in September and faculty/staff as a later time. Fees had to be raised to operate parking for the next year. The fees were raised based on where they could increase the revenue a sufficient amount to support the increase in expenditures.

Senator Rose distributed a package containing the Tennessee General Assembly Shelby County Seats Election Candidates and the Roll Call on how Tennessee lawmakers voted on the sales tax bill.

#### **5.Old Business:**

***Political Action Committee:*** Senator Cooper gave a report. Mr. Kevin Roper has requested to meet with the committee to explore ways the Senate can help.

***Resolution Committee:*** No recommendation made, issue closed.

**5. Meeting Adjourned at 10:46 a.m.**

**Next Meeting: September 19th at 9:30 a.m. in UC 404**