

THE UNIVERSITY OF MEMPHIS
STAFF SENATE MINUTES
December 19, 2002

Present: Sharon Banker, Scott Beck, Paul Cade, Gary Carman, Pam Cash, Diane Cooper, Sherry Crone, Debra Cummings, Dianne Day, Senese Duhart, Laura Edwards, Frances Frazier, Brad Frewin, Linda Harris, David Horan, Pamela Horvath, James Hudson, Diana Humphrey, Carol Laney, Lonnie Latham, Amy Martin, Nancy Matthews, Steve Mosley, Shelia Ogburn, Lynne Owens, Leslie Peach, Virginia Reed, Dee Roberson, Julia Rhodes, James Rose, Hikmat Samaha, Marcy Sandford, Linda Sandford, Calvin Strong, Marcia Taylor, Tommy Towery, Mike Ward, and Faye Wilson

Absent: Shirley Cowley, Pricilla Deverell, Cantrese Hayslett, Laruth Lofties, Arlene Savage, Hope Smith, Melody Weldon, and Michael Williams

1. Call to order
2. Roll call (Quorum noted)
3. November minutes were approved with a 0-no and 0-abstention vote.
4. Dr. Teresa Hartnett, Planning & Research Director for Business and Finance, spoke to the Senate on a new survey that will be distributed to Faculty and Staff. The survey is designed to assess the attitudes of Faculty and Staff toward the University. Information will be distributed soon concerning this survey.

5. Committee Reports:

Election: *Senses Duhart* Not having much success filling vacant Senate Seats, and would like to discuss this issue at the next Executive Committee meeting.

Finance: *Hope Smith* No report.

Issues Review: *Ginny Reed and David Horan* No Report and no new issues.

Membership: *Leslie Peach* No Report

Public Relations: *Sherry Crone* The food drive was a success, over 210 pounds of food was collected for The Food Bank. The names for the prizes were drawn and the employees will be notified.

Web Site: *Carol Laney* No report. Our web address is <http://staffsenate.memphis.edu/>

AD HOC COMMITTEE:

Legislative Advisory Committee: *Diane Cooper* No Report

By-laws: *James Rose* Read the recommended changes to the Bylaws. The Senate discussed the changes. The recommended changes will be sent to all staff in accordance with the Bylaws, so that a vote for approval can be taken at the January meeting.

UNIVERSITY WIDE COMMITTEES:

Bookstore – Lonnie Latham – Tiger Copy and Graphics Center has moved to the new Bookstore.

Campus Safety and Security – Steve Mosley – No report

Facilities and Services Committee – Gary Carman – No Report

Fee Refunds and Appeals – Pam Horvath – No Report

Food Services and Dining – Senese Duhart – No Report
IT Administrative Advisory Committee – Julie Rhodes – No Report
IT Planning and Policy Council – Tommy Towery – No Report
Presidents Council – Calvin Strong – No Report
Public Records and Forms – Hikmat Samaha – No Report
Purchasing (Special Committee only activated when needed)
Space Planning – Dianne Day – No Report
Special Parking (South Campus) – Dee Luna – No Report
Traffic and Parking – Diane Cooper – No Report

9. Old Business:

Mr. Charles Lee, Vice President for Business and Finance, will be attending the January meeting to discuss background checks for employees.

10. New Business:

The topic of who will occupy the banking area in the new Service Court was discussed. It has been reported that the Memphis Area Teacher's Credit Union will be moving, but not to on campus. This issue was turned over the Issues Committee.

11. Motion was made to adjourn the meeting. It passed with a 0-no vote.

Next Meeting: January 16, 2003 at 9:30 a.m. in UC 404