

**THE UNIVERSITY OF MEMPHIS
STAFF SENATE MINUTES
January 17, 2002**

Present: Dedrick Adell, Marcy Anderson, Regenia Ayers, Sharon Banker, Pam Cash, Kathy Cook, Senese Duhart, Laura Edwards, James Hudson, Virginia Huss, Lonnie Latham, Dee Luna, Amy Martin, Beverly McMillan, James Montague, Ricky Paine, Chris Powless, Patty Short, Hope Smith, Calvin Strong, Marcia Taylor, Dwayne Thompson, and Karen Wyman

Excused: Jack Acor, Susie Barnett, Sharon Bumpus, Dianne Day, Janis Dublin, Rosemary Frix, Felicia Hartsfield, Diana Humphrey, Leslie Peach, Tommy Towery, and Melody Weldon

Absent: Stein Cooperwood and Ed Orio

1. Meeting called to order at 9:38 a.m.

Motion was made to approve the December Minutes as amended, seconded, and passed with a 0-no and 0-abstention vote.

Committee Reports:

SENATE COMMITTEES

Election: No Report

Finance: The only expenditure was \$21 phone fee, leaving a balance of \$4,766.39.

Issues: Report was distributed.

The Sick Leave Bank is under review, but it will take approximately 4-6 months. There was open discussion concerning the Sick Leave Bank.

ALL Policies and Procedures are available on the Internet at: <http://policies.memphis.edu/>

Membership: The Clusters used for Senate membership are under review.

Public Relations: Senator Ayers resigned as Chair of this committee. President Taylor asked for a volunteer to chair this committee.

Web Site: No Report

AD HOC COMMITTEE:

Bylaws: A motion to send the discussion of the attendance policy back to the By-Laws Committee was made, seconded, and passed with a 0-no and 0-abstention vote. The next By-Laws Committee will be open to all Senate members for their input on the attendance plan.

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UNIVERSITY WIDE COMMITTEES

Bookstore: No Report

Facilities & Service: No Report

Fee Refunds and Appeals: No Report
Food Services and Dining: No Report
IT Admin. Advisory Com.: No Report
IT Plan. And Policy Council: No Report
Public Records and Forms: No Report
Public Safety: No Report
Purchasing: No Report
Safety Committee: No Report
Space Planning: No Report
Special Parking (Main): No Report
Special Parking (South): No Report
Traffic & Parking: No Report
UPDATE: No Report

Old Business

The Rally on Increasing Higher Education Funding is set for downtown, Saturday, January 26th. UT Memphis is going to join The University of Memphis for this rally.

Uriet Montgomery and Mary Ann Camp will be attending the February meeting. If you have any questions please submit them to President Taylor prior to the meeting.

Libby Copeland of the Registrar's office suffered a house fire and any household donations can be brought to the Senate room in McCord Hall. If you need to leave items in the Senate office please contact one of the Executive Board members for access.

New Business

There were some problems with some meal reimbursements in December, there were some extra fees charged by some banks. If you have any questions, please contact Accounting.

Meeting Adjourned

EXT MEETING: Thursday, February 21, 2002 at 9:30 a.m.