

**THE UNIVERSITY OF MEMPHIS**  
**STAFF SENATE MINUTES**  
**November 21, 2002**

**Present:** Sharon Banker, Scott Beck, Paul Cade, Gary Carman, Pam Cash, Diane Cooper, Shirley Cowley, Sherry Crone, Debra Cummings, Dianne Day, Senese Duhart, Laura Edwards, Frances Frazier, Brad Frewin, Linda Harris, David Horan, Pamela Horvath, James Hudson, Carol Laney, Lonnie Latham, Dee Luna, Nancy Matthews, Steve Mosley, Shelia Ogburn, Leslie Peach, Virginia Reed, James Rose, Marcy Sandford, Linda Sandford, Arlene Savage, Hope Smith, Calvin Strong, Marcia Taylor, Tommy Towery, Mike Ward, and Faye Wilson

**Absent:** Cantrese Hayslett, Diana Humphrey, Laruth Lofties, Amy Martin, Lynne Owens, Julia Rhodes, Hikmat Samaha, Melody Weldon, and Michael Williams

1. Call to order
2. Roll call (Quorum noted)
3. November minutes were approved as amended with a 0-no and 0-abstention vote.
4. Jean Honey was sworn in as a new Senator.
5. Linda Michael from Marketing spoke about the new University logo. Once the new logo is decided upon, the new standards will be sent out.
6. Diane Day introduced Marti Alberg to speak on space scheduling. Resource 25 works in this order: classes are scheduled first and the appropriate person will schedule all regularly scheduled meetings. Web viewer will put out the schedules. The technology is in place that will allow for space analyzing. Ms. Alberg also introduced Ms. Janet Mitchell as the Staff Senate's liaison to the President.
7. Jim Tucker of TSEA and Gayle Williams spoke on the TSEA. It is managed by an 18-member board and has about 15,000 members state wide. Only about 700 of those members are state employees. State employees are not well represented on the hill. TSEA is the only group that goes to the hill and that has lobbyist that fight for benefits, pay, and retirement. The TSEA is the organization that developed and got passed the current grievance procedure used by state universities.

**8. Committee Reports:**

**Election:** *Senses Duhart* Recruited Jean Honey to replace one of the vacancies on the Senate.

**Finance:** *Hope Smith* There has been no expenditures so we still have a balance of \$8,188.85.

**Issues Review:** *Ginny Reed and David Horan*

*Asbestos Abatement on Campus* Issue resolved and closed.

*Background Checks* There was no further discussion of the letter to Dr. Raines.

*Parking Fees* Mr. John Cothorn, Assistant Vice President for Business and Finance Administration responded via e-mail to the question concerning parking rate increases:  
The rate increases were \$4.00 per month for general parking and \$5.00 per month for priority and reserved parking. These increases were the recommendation of the Traffic and Parking Standing Committee that includes students, faculty and staff members. They decided to propose a flat amount and not a percentage amount.

Parking rates were recommended considering all parking cost and not necessarily the cost of any one area. Using your analogy, it could be argued that garage parking patrons subsidize the land cost for flat parking patrons. It takes more land to establish the same number of flat parking spaces than the same number of garage parking spaces. This, however, is not really a good or fair analogy. The University has to consider all factors when determining fees. This is no different than setting per credit hour student fees. Obviously, it cost more to delivery instruction in some academic area than others.

Lastly, concerning handicap students, faculty, and staff, they pay the same as other faculty, student, and staff respectively. I can appreciate your position, however, they are not paying just for access to handicap spaces. The handicap privilege granted by the state applies to more than just parking at the University.

***Speed Bumps/Crosswalks on Central Avenue and Southern Avenue*** This issue is under investigation.

***Staff Activities Package*** Not discussed.

**NEW ISSUE:** There were no new issues discussed.

**Membership:** *Leslie Peach* No Report

**Public Relations:** *Sherry Crone* The food drive is scheduled for December 9, 10, and 11. Will request that everyone bring a minimum of two items. This donation will entitle you to a ticket to be put into a drawing for door prizes. Diane Cooper collected the door prizes. The drawing will either be December 16<sup>th</sup> or the 19<sup>th</sup>. Flyers and emails will be sent out as well as an announcement being placed on the University hold system.

**Web Site:** *Carol Laney* Our new web address is <http://staffsenate.memphis.edu/>

#### **AD HOC COMMITTEE:**

**Legislative Advisory Committee:** *Diane Cooper* TSEA's Assistant Director, Jim Tucker gave a short presentation.

**By-laws:** *James Rose* Senators Marcia Taylor, Diane Cooper and Faye Wilson served on this committee. Discussed clarification in the Attendance Policy. Please call James at 5462 or email him at [jrose1.memphis.edu](mailto:jrose1.memphis.edu) with any input. Would like to take a vote in our December 19<sup>th</sup> meeting.

#### **UNIVERSITY WIDE COMMITTEES:**

**Bookstore – Lonnie Latham –** No Report

**Campus Safety and Security – Steve Mosley –** There have been two fires on campus recently; one was in Theater and the other was the Turf Room on south campus. Gary Fortner is working on a new map for ambulances. The University has purchased nine Automatic external defibrillators and 15 Staff members have been trained to use them. Police officers have them and there is one in each patrol car. Zach Curlin lots are having lights and fencing installed. The railroad company is not cooperating with the university on some railroad safety issues.

**Facilities and Services Committee – Gary Carman –** They hope to have the Turf room re-built by next fall. Wilder Tower move-in is scheduled for December 9<sup>th</sup>. The Mitchell hall asbestos project is scheduled to start this summer. There is a leak in the Finch Center gym floor. The Fieldhouse main gym will have some upgrades.

Physical Plant has applied for two awards. Voted to make Kemmons Wilson School of Hospitality and Resort Management the official name. Patterson Street realignment study is on progress. Carpenter Complex will be getting some upgrades that will open up space in the Panhellenic Building.

**Fee Refunds and Appeals – Pam Horvath** – One appeal and was upheld

**Food Services and Dining – Senese Duhart** – Presented minutes

**IT Administrative Advisory Committee – Julie Rhodes** – No Report

**IT Planning and Policy Council – Tommy Towery** – No Report

**Presidents Council – Calvin Strong** – No Report

**Public Records and Forms – Hikmat Samaha** – No Report

**Purchasing (Special Committee only activated when needed)**

**Space Planning – Dianne Day** – No Report

**Special Parking (South Campus) – Dee Luna** – No Report

**Traffic and Parking – Diane Cooper** – Turned in meeting minutes. Issue also raised about parking not allowing people in for deliveries.

9. Calvin Strong presented a draft for the approval of the letter to the President in regards to the background checks. The letter was approved with recommend changes.

10. Motion was made to adjourn the meeting. It passed with a 0-no vote.

**Next Meeting: December 19, 2002 at 9:30 a.m. in UC 404**