



Meeting Minutes for November 2004

The University of Memphis

Staff Senate Minutes

November 18, 2004

Present: Mitch Barham, Scott Beck, Barbara Bekis, Karen Bradley, Joseph Ciavarella, Amanda Clarkson, Carolyn Featherstone, Caryl Ann Gray, Virginia Huss, Penni Istre, Lorrean Lim, Beverly McMillan, Barbara Marese, C.E. Mason, Nancy Massey, Sheila Moses, Stephen Mosley, Ginny Reed

Absent: Sharon Ammons, Susan Acerra, Jeanett Ballentine, Harry Bungard, Brenda Butler, Paul Cade, Ashley Cates, Ruby Copeland, Shannon Diamond, Lee Dimond, Diana Humphrey, William Jason Jr., Patsy Krech, James McArthur, James Montague, Benjamin Moore, Flo O'Connor, Vickie Peters, Melodie Patterson, Rebecca Scott, Nancy Stewart, Melody Weldon, Faye Wilson, Martha Woods

The meeting was called to order by President Ciavarella. The sign-in sheet was circulated. A quorum was not present so the Senate could not vote on anything. The minutes of the October meeting were not received by the senators when e-mailed. They will be ready for discussion and approval at the December meeting.

EXECUTIVE COMMITTEE REPORTS

- **IT and WEB page** – Senator Beck reported that all web pages at the University will be uniformly designed.
- **Membership:** Senator Moses reported that she had received an update from Human Resources and she will send updated cluster lists out.
- **Public Relations:** Senator Clarkson reported on the Food Drive for The Memphis Food Bank to be held November 29 – December 2, ending at 4:30 p.m. Large containers will be placed at the following central locations: University Center, McWherter Library, Physical Plant, Administration Building, and Wilder Tower. Wilder Tower will be the final collection area so that the boxes can be loaded for delivery to The Food Bank. The boxes will be in place on the 29th. Several senators discussed and showed different signs that they made. If we want a uniform sign, Senator Clarkson will make some. She will also ask Tanya Groves to send out an all campus e-mail and encourage faculty and students to participate. President Ciavarella encouraged the Senators to be creative in making signs and decorating the boxes. It was announced that we are collecting only canned goods. A question was asked as to how successful the Food Drive has been in the past? The response was that it had been quite successful except in getting the canned goods to The Food Bank. We were asked to save the boxes that the copy paper comes in to put the cans in. If we have enough cans, The Memphis Food Bank will pick up; otherwise, we will have to deliver. We will move all canned goods to Wilder Tower on Friday morning, December 3rd to box up. Our signs need to be consistent in identifying that our Food Drive is to benefit The Memphis Food Bank.

Secretary: Senator Gray apologized that the e-mail was not received. She will resend when she returns to her office. A list of most needed foods is attached to the minutes.

- **Vice-President/Finance:** Senator Huss reported that the expenditures are as follows:
 - \$140.70 – for the breakfast at the October meeting
 - \$492.00 – to Physical Plant for water at the Warm Welcome at the beginning of the semester

This leaves a balance of \$9,407.43.

- **President:** The President did not have a report as the food drive was top priority.

Other Committee Reports

- **Ad Hoc HR Committee:** Senator Massey reported that there is a draft policy on “Children on Campus.” The Policy Review Board will act on it after they have the Staff Senates feed back. Please e-mail your comments to her. President Ciavarella has a hard copy and will submit it as an attachment to an e-mail to all senators. Human Resources will be helped by receiving opinions of others and it gives us the opportunity to have input on a policy that will be definitely implemented.

Old Business

- Senator Gray gave a report on the parking lot at Wilder Tower. The University is working at trying to improve the traffic flow and illegal parking. The curbs have been painted red for fire lanes and “shark teeth” have been placed in two marked areas for easy access for handicap vehicles. There are nine areas but they have run out of money. Illegal parking will always take place and in this lot it affects staff as well as students. Dr. Raines is working very diligently to improve this situation and total safety across campus. There was more discussion and the question was asked “Why can’t we get rid of the meters?” There is a reason why they are there and research is being done on finding that statute.
- Senator Mosley reported on how other traffic congestion has been resolved. It was mentioned that City of Memphis Traffic Survey was at the corner of Patterson and Central going South and North this morning.
- The next Senate Meeting will be December 9, 2004 due to the President’s Holiday Party on the 16th.

New Business: There was discussion on the cleanliness of the restroom especially in Wilder Tower.

An update was given on Senator Copeland. She is back to work but was not going to get out in the rain today to come to the meeting. Senator Montague is doing well but has several issues still to overcome.

Senator Featherstone announced that a Plagiarism workshop was to be held 1 – 2 p.m. today, led by Faculty Senator Chris Matz. The workshop is open to everyone.

The meeting was adjourned.

Respectfully submitted by Caryl Ann Gray

Last
updated:
06/11/2008
15:54:24