

Meeting Minutes for May 2005

THE UNIVERSITY OF MEMPHIS STAFF SENATE MINUTES MAY 19, 2005

Senators present: Jeanett Ballentine, Mitch Barham, Barbara Bekis, Brenda Butler, Paul Cade, Becky Cameron, Amanda Clarkson, Ruby Copeland, Caryl Ann Gray, Virginia Huss, Patsy Krech, Lorrean Lim, Barbara Marese, James McArthur, Bev McMillan, James Montague, Stephen Mosley, Sheila Moses, Melodie Patterson, Nancy Stewart, Melody Weldon, Faye Wilson

Senators absent: Sharon Ammons, Scott Beck, Karen Bradley, Shannon Diamond, Carolyn Featherstone, Penni Istre, C.E. Mason, Nancy Massey, Benjamin Moore, Flo O'Connor, Vicki Peters, Ginny Reed, Martha Woods

The meeting was called to order by President Huss. She announced that a lot of senators are involved in training for Banner and Spectrum today so we are small in attendance number. The sign in sheet is on the back table.

Senator Gray asked if there were any corrections or additions to the minutes. It was moved and seconded that the minutes be approved as written.

EXECUTIVE COMMITTEE REPORTS

- **IT Report (Scott Beck):** There was no report.
- **Membership Report (Shelia Moses):** Senator Moses deferred to the Election Chairman.
- **Public Relations Report (Amanda Clarkson):** Senator Clarkson reported that Staff Appreciation Day is next Tuesday, May 24th and will be held on the Student Activities Plaza. She needs volunteers to work and she has a signup sheet on the back table. T-shirts were purchased and will be given to all who volunteer to work. She also informed the Senate that the Faculty Senate donated \$300 for Staff Appreciation Day. President Raines notified Staff Senate President Huss that she will not be able to attend and sent her sincerest apology.
- **Vice President/Financial Officer (Faye Wilson):** Senator Wilson reported that there were no expenditures for the month leaving a balance of \$9,198.93.

COMMITTEE REPORTS:

Election: Senator Barham gave a preliminary report on the Election. He has put information together for setting up the clusters. He asked for discussion of all aspects of the election. A suggestion was made to open the election by Wednesday of next week. There was discussion on serving as a Senator. Several constituents have informed their Senators that their supervisors have concerns about being away from the office for meetings and other Senate functions. We were asked to discuss with prospective nominees that they need to let their supervisors know they are interested in serving on Staff Senate and ask them if they have any objections. President Raines is very dedicated to Staff Senate.

President Report (Virginia Huss): President Huss reported on Office Space. What we have is a very small space. She has received a phone call from Ruthie Bassford, Space Planning and Utilization Director, asking her if we (Staff Senate) could move our office things to a still smaller space. President Huss gave the Senate her recommendations for office space. The proposal to be given to Ms Bassford will be: space for two desks, two computers, a small conference table and chairs to seat 8 people, file cabinets, and bookshelf. She will not accept the request to move without a written statement on a dedicated space where we will not be asked to move out

again and that we will have immediate occupancy.

President Huss wants to start the process of elections by May 25th so that all new senators will be elected by the June Meeting and that both incoming and outgoing Senators will be present. The July meeting will be the election of Senate officers for fiscal year 2005-2006.

NEW BUSINESS & OTHER CONCERNS:

There was discussion on an issue that had been given to a Senator about the implementation of Banner, Spectrum, and Document Imaging. Constituents are insecure and concerned they will lose their job. These employees feel they are not getting solid information on these changes with this lack of communication. President Huss said that these constituents could call her about their concerns if they are comfortable in talking with her. If she cannot help them then she will determine if this needs to be referred to the Issues and Review Committee.

There was no other business or concerns.

The meeting was adjourned.

Respectfully submitted,

Caryl Ann Gray, Secretary

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