

Staff Senate 10/21/2010

**Present:** Jeanett Ballentine, Mary Beasley, Kimberly Blair, Debra Ann Brown, Hugh Busby, Amy Cable, Lyndie Flippo, MJ Garrett, Heather Hampton, Sharon Harber, Linda Hyatt, Teresa Jones, Patsy Krech, Barbara Kyker, Lavaire Lockhart, Becky McCoy, Jean Rakow, Tyrone Ray, Julie Rhodes, Belinda Scott, Norma Shelton, Joyce Stevenson, Jeff Story, Geraldine Taylor, Minghui Wang, Sandy Guntharp, Virginia Huss, Bobby King, Karen Newman, Patricia Taylor, Joann Waddell

**Excused:** Melody Bridgeford, Brad Frewin, Joann Waddell, Susan Babb, Annette Brown, Melissa Buchner, Ladonnal Curry, John Farrell, Robynn Hopkins, Katie Linn, Hermes Rosa, Ryan Seidner, Jennifer Walker, Faye Wilson, Kim Wilson

**Unexcused:** Dorothy Colburn, Herbert McCree, Amanda Hatchett, CaSandra Hughes, Brenda Woods

The meeting was called to order by President Amy Cable.

Roll call was taken.

A motion was made to approve the September minutes by Senator Julie Rhodes and seconded by Senator Debra Ann Brown. The minutes will be posted to the webpage.

1. Committee Reports

- Issues & Review
- Legislative Advisory
- Campus Safety and Security
- Facilities and Services- still need one person
- Fee Refunds and Appeals- met but no approvals were made because the students did not show up.
- First Year Experience
- Food Services/Dining- First meeting on 10/22/2010
- Public Records and Forms
- Space Planning
- Traffic and Parking
- Policy and Review
- First Friday- no longer doing every month, will have some scheduled forums
- Sustainability
- Bylaws committee- Jeanette Ballentine volunteered to be on the committee

2. Motion to approve Public Relations chairman- everyone agreed to Julie Rhodes being the chairman.

3. True Blue 5K announcement was made encouraging all to sign up for the race or at least come out and cheer on the runners. Amy Cable will be sending an email next week to the senators to determine how many would like to come out to the race. More information on when and where to meet will be given out next week as well.

4. Bonus is not going to happen
5. Dr. Raines is not coming until January- will have Senators prepare questions prior to her visiting, will send the questions to Jean Rakow.
6. Food Drive (Barbara Kyker) Food Drive. The Jr. Optimist Club at Campus School is looking for project to do and food drive was mentioned. The Campus School will help collect food and maybe create posters to promote the food drive. Julie Rhodes announced a poster contest with the Campus School. The poster contest will run through 11/17 and judging will take place at the next Staff Senate Meeting. Any senators that would like to volunteer to judge can stay after the meeting. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prizes will given out to the winners at the Christmas party. Any senators that would like to donate a prize, please email Julie Rhodes. Julie Rhodes is donating a U of M throw. The 1<sup>st</sup> prize winner will have their poster featured in a campus wide email to staff regarding the food donation. Colored copies of the posters will also be made to be posted around campus. The colored copies will cost \$.45. The food drive will run 11/29 through 12/19. Will need volunteers to help box up the food. The boxes will be around 226 Admin. Julie Rhodes wanted to put an ad in the Helmsman but it is too cost prohibited. The posters and email will be our only correspondence about the food drive.
7. TN Department of Transportation Enhancement Grant Program to fund Walker Avenue Project. Sent letter to Teresa this week to recommend and approve the project proposal. – Amy Cable provided a letter to Teresa Hartnett last week in support of the project.
8. ESAC Appointment- Hugh Busby volunteered to attend the meetings to represent Staff Senate.
9. T-Shirts should be in by Thursday- T-shirts were not in but Amy Cable will notify all senators when the t-shirts are in and will pass them out.
10. President's Open House, December 9 is from 9:30-11:30
11. Discussed options for the meetings (i.e. guest speakers). Also talked about having a Meet and Greet at the November Staff Senate meeting. Providing light breakfast so that we can get to know each other. Maybe have an icebreaker activity. Other ideas are welcomed. Amy Cable is open to any ideas for visitors. Possibly will have Bob Eoff, Bobby Prince, Doug Hurley
12. Other issues- Call Center- Amy Cable provided information about the call center and encouraged Senators to volunteer or at least come to the training to learn about the Financial Aid and Bursar process. Geraldine Taylor announced a Veteran's Day Celebration on 11/11 from 11-1 in Brister 220. Lavaire and MJ discussed the email evaluation to determine what is cost effective and if we need to upgrade the server.