

Staff Senate

04/21/11

Present: Jeanett Ballentine, Mary Beasley, Kimberly Blair, Annette Brown, Debra Ann Brown, Melissa Buchner, Hugh Busby, Amy Cable, Ladonnal Curry, MJ Garrett, Heather Hampton, Sharon Harber, Robynn Hopkins, Virginia Huss, Linda Hyatt, Teresa Jones, Bobby King, Patsy Krech, Barbara Kyker, Katie Linn, Becky McCoy, Tyrone Ray, Julie Rhodes, Belinda Scott, Ryan Seidner, Norma Shelton, Joann Waddell, Jennifer Walker, Ming Want, Faye Wilson, Jeanne Rakow

Excused: Susan Babb, Brad Frewin, Lavaire Lockhart, Joyce Stevenson, Geraldine Taylor, Patricia Taylor, Kim Wilson

Unexcused: Melody Bridgeford, Dorothy Colburn, John Farrell, Sandy Guntharp, CaSandra Hughes, Herbert McCree, Karen Newman, Hermes Rosa, Jeff Story, Brenda Woods

The meeting was called to order by President Amy Cable.

Roll call was taken.

A motion was made to approve the March minutes by Hugh Busby and seconded by Joann Waddell. The minutes will be posted to the webpage.

RC Johnson will be our speaker in June. Amy Cable will send an email requesting questions/topics on which you would like him to speak.

Bobby Prince from Development gave an update about the Centennial Anniversary:

- Centennial website will launch at the end of May. It will include centennial stories, looking back, looking ahead, merchandise, major announcements, events, and more.
- Tigers Around Town – 100 tiger statues will be placed around town. They will be unveiled 9-10-11-12 (September 10th at Noon).
- Tiger Sculpture – Bronze sculpture will be located on the west side of the UC. Your name can be inscribed in proximity to the tiger for a donation as small as \$100. The sculpture will be unveiled 4/20/12.
- *A Centennial History of the University of Memphis* by Janann Sherman and Beverly Bond will be available for purchase from the bookstore for \$39.95.
- Capital Campaign Overview – Began working on the campaign in 2004, will begin the public phase of the campaign September 30, 2011 and will end June 30, 2013.
 - Every gift, regardless of the size or designation, will count towards the campaign. However there are three areas of focus: support for students, support for faculty, and support for facilities.
 - Dollar goal: \$250 million. So far \$163 million in private gifts have been secured.
 - Planned and estate gifts will be very important to meeting this goal.
 - “Family Campaign” for staff will begin in May.

Amanda Clarkson from Employee Benefits came to give an HR update:

- To help biweekly employees, HR suggested splitting insurance premiums into two payments, but the state will not allow this. Now we are looking at moving other deductions to the 1st check so that there aren't so many coming from the 2nd check to make them more equal. Senators were asked to share the handout that was provided with biweekly employees in their area so that they can provide HR with feedback. It is important to remember that this is just for feedback, and there may not be any changes made.
- Long term disability meetings are going on today. If you are not enrolled there is an open enrollment period until May 2nd.
- Everyone in the Partnership Plan has until June 30th to complete the wellness questionnaire and screening. The vendor will be here for more screenings next week and again in May and June. Screenings will be by appointment only; they are not accepting walk-ins.

Staff Appreciation Day is May 18th. We need everyone to help. There is a website to sign up to volunteer. We also need names of vendors that you think will make donations for door prizes.

Committee Reports

- Budget – No change from last month. The \$5,000 meal reimbursement form for Staff Appreciation Day has been submitted, but has not cleared the account.
- Election – Anyone interested in helping Ladonnal Curry, let her know. Will have a report for next month's meeting.
- Issues & Review – no report
- Legislative Advisory – no report
- Campus Safety and Security – no report
- Facilities and Services – Met Monday to hear a proposal from a signage consultant. There are plans for many new signs on campus, starting with pedestrian wayfinding signs and building signs. Expect to begin seeing new signs this summer.
- Fee Refunds and Appeals – no report
- First Year Experience – no report
- Food Services/Dining – no report
- Public Records and Forms – no report
- Space Planning – no report
- Traffic and Parking –no report
- Policy and Review – no report
- Sustainability – Today is Earth Day. Check out the activities in the Fieldhouse.
- ESAC – no report
- Living Wage Campaign – Saw a small protest on campus.

We need a volunteer to take notes for the May and June meetings. Let Amy Cable know if you can help out.

Hugh Busby was asked to bring a request to the Senate. When a University employee passes away, is there any way that we can send out a mass email or put it on the staff senate

webpage, provided that the family agrees? Amy Cable will check with Benefits to see what our options are.

Melody Bridgeford is concerned about the group distribution lists on the server that were discussed in last month's meeting. She has not received a response from the person assigned to her work ticket. She is also concerned that she is required to reenter all the names into each of the distribution lists. MJ Garrett will check on the status of her ticket and Amy Cable will email Michelle Belton for further clarification.

Annette Brown previously sent an email regarding a concern she has when the garage is opened for special events. There was a day during the past month where the garage was free for an event, and there were so many people trying to park there that a hardship was created for employees and staff who pay to park there. Currently the issue has not been resolved.

President Elect: Robynn Hopkins has declined the presidency due to conflict of interest with HR. Amy Cable opened to floor for nominations. Virginia Huss was the only nominee who accepted her nomination. By majority acclamation, Virginia Huss was chosen as president-elect.

Meeting was adjourned.