

**STAFF SENATE MEETING**  
**Oct 20, 2011**

**Present:** Linda Arnold, Jeanett Ballentine, Mary Beasley, Brigitte Billeaudeaux, Kimberly Blair, Karen Bradley, Ann Brock, Annette Rhodes, Hugh Busby, Leroy Conway, John Farrell, Brad Frewin, MJ Garrett, Heather Hampton, Robynn Hopkins, Teresa Jones, Lisa Justen, Patsy Krech, Cynthia Martin, Kutanya Niter, Christopher Ratliff, Angela Robinson, Ryan Seidner, Jeff Story, Jennifer Walker, Lofton Wilborn, Mary Mansour, Ladonnal Curry, Melody Bridgeford, Pamela Williams

**Excused:** Ruthie Bassford, Sharon Beasley, Richard Bibb, Hilary DeLuco, Ernestine Harris, Michael Houston, Lavaire Lockhart, Hermes Rosa, Norma Shelton, Patricia Taylor, Geraldine Taylor, Letonia Williams, Faye Wilson,

**Unexcused:**

Meeting was called to order by President Huss.

A motion was made to accept the September minutes by Senator Jennifer Walker and seconded by Senator Pamela Williams to approve the minutes as written.

**New Business:**

**Tobacco Free Campus Update:** Senator Hopkins stated that the proposal was being written up for review by the University's Legal Department.

**Recycle Disposal-**Recyclable items can be picked up if employees needed assistance with disposal- call Physical Plant. Kim Wilson (ext.1431) announced that there was a new "Green Website" and that the "Shred Day" went well. It was also announced that every Spring and Fall, you could check the website for the designated Shred Day which is open to everyone in the campus community to get rid of dated paperwork with sensitive content.

**Athletic Tickets for Staff Senators-** I spoke with Judy Lewis in Athletics, she said that it would not be possible to secure any discount tickets for the Men's Basketball games since staff are already offered a discounted rate and free tickets would not be possible either because of charitable events and the need for paperwork required to validate the "purpose of the gifts." Senator Jennifer Walker suggested that there were Donation Request Online Forms that we could probably fill out.

**Dining Dollars Charge for Senators-** Senator Chambers received an email response from Danny Armitage: "Dining Dollars was intended for all full time undergraduate students. If a faculty or staff member is paying from their own funding source for being a student, they are afforded all of the opportunities as every student. It would be inappropriate to separate out certain aspects of being a student simply because they are a full time employee. The rules change

if the student is simply using a staff scholarship and/or PC 191. Then they would not be a full time student and they would not be charged additional student fees. I hope that this explains the process. If not, please feel free to contact me at 2295.”

**Memphis Serving Memphis-Centennial Service Day-Sponsored by SAC-Angie Norwood, guest speaker-**

A Community Service Initiative open to Students, Faculty, and Staff- Kick Off Saturday, October 22 from 8:30 to 1:00pm with registration in the Bluff Room and a meeting for lunch in the Ball Room. T-Shirts will be available for all volunteers who sign up!

**Retired Alumni Events-** Ginny Reed, Janet Mitchell, Diane Cooper

Senator Justen made the announcement that on Dec 13, there would be a Retiree Luncheon. A Silent Auction is scheduled Thursday in the UC on the 3<sup>rd</sup> Floor in the “Doers Room.” From 9am to 10:30am, come and look the day before and put a bid on an item or items.

**Memorial Name Plate for Susan Babb-** The cost would be \$50.00 to \$100.00. Senators Hopkins and Senator Ballentine to bring new information at the next meeting or when new information is available.

**Veterans’ Day Activities-** Senator Justen announced there would be a Motivational Formation Run from 7:30 to 8:00am on 11/11/11. We are all encouraged to take a few minutes to observe the activities going on that day, there will be a reading of the names of soldiers lost to the war since it began after the 9/11 attacks on the U.S. up until that day.

**Committee Reports:**

**Budget-** 4,000.00

**Legislative –** No Report

**By-Laws –** No Report

**Public Relations –** No Report

**Election –** No report

**Membership –** No Report

**ESAC –** Banner Upgrade from 8 to 8.5 version

**Campus Safety & Security –** No Report

**Facilities & Services** – No Report

**Fee Refunds & Appeals** – No Report

**1<sup>st</sup> Year Experience** – No Report

**Food Services/Dining** – No Report

**Public Records & Forms** – No Report

**Space Planning** – No Report

**Traffic & Parking** – No Report

**Policy & Review** – No Report

**Sustainability** – (See above in New Business)

**U of M Giving** – Friday, Oct 28 Kickoff Charitable Giving Campaign

### **New Business**

**Staff Appreciation Day**- Need to start planning and discussing ideas at the next meeting- Some ideas were to have vendor booth set up- Staples, Campus Rec, etc.

**Holiday Food Drive**- Every year bring canned goods to donate to the food bank

**President Holiday Party**- Dec 7

Meeting was adjourned by President Huss.