1. **Welcome & Call Meeting to Order:**

   9:37AM – Sign in sheet circulated, name tents were used.

2. **New Business** –
   a. Megan Cullen summarized what we will be covering today.
   b. Breakfast with President Rudd
      i. Physical Plant
         1. Custodial discussion regarding the raises to physical plant and inaccurate information being disseminated by custodial workers. The inaccurate information is regarding workers being told they need to do more work since they are getting a raise, which is not true. This information is said to be sometimes coming from supervisors, in the form of threats. Megan is continuing to address this situation and advise on the issue as it is not right nor true. Megan has presented this issue up the ladder of hierarchy at the university and the on goings of this have been denied. Megan has and will continue to voice concerns as she hears this information from multiple sources.
   c. Faculty Senate Meeting
   d. Guest Speaker Sue
      i. Sue discussed an email that went out on IMAP (email protection) and the disabling of that service next Monday.
      ii. Contact IT for assistance moving forward as we move forward with single sign on with Office 365 for security, eliminated PUP and IMAP (email protection). Overall this move is for better security. There were no questions or concerns.

3. **Old Business**

4. **Call for Announcements**

5. **Call for Questions / Concerns**

6. **Adjourn** – 10:27 am

   Motion: Mark Patterson, Seconded: Latisha Brooks