

Staff Senate Minutes
Thursday, November 17, 2016,
UC 261
9:30 a.m. – 10:30 a.m.

1. Welcome-meeting
2. Call Meeting to Order-meeting was called to order at 9:31
3. Roll Call-Present—Tammara Adams, Shaquetta Barksdale, Sharon Beasley, Karen Bell, Brigitte Boyd, Jessica Bromwell, Elizabeth Buck, Cedric Burgess, Constance Butts, Paul Cade, Rhonda Cosentino, Fredrika Cowley, Geoffrey Fenlong, Jill Green, Kimberly House, Virginia Huss, Latica Jones, Lisa Justen, Kevin Langellier, Megan MacLeod, Vickie Peters, Jazmine Phillips, Hector Ramirez, Barrett Schwarz, Elinor Williams, Chelon Wilson, Laura Wright
Absent (Excused)—Sheron Davenport, Hilary DeLuco, Paige LeBlanc, Debra Turner, Denna West
Absent (Not Excused)—Eric Bailey, Jessica Bigger Flanigan, Kenneth Clark, Christina Magueyal, Amelia Mayahi, Brennan Reeves, Felicia Roddy-Jackson, Eric Sabin, Penny Saed, Beth Ann Simpson, Kimberly Wilson
4. Guest Presentation
Ashley Koehler – Environmental Health and Safety
Concerned with making sure safe and healthy workplace, www.memphis.edu/ehs.
Regulations have been simplified to what applies to employees and departments at the university.
Occupational Safety and Health Program applies to all employees at the university; policies may be department or unit specific.
EHS employs a fire safety specialist, laboratory safe specialist, hazardous material specialist.
New employees go through workplace EH&S training; current employees may also attend the training. The training will be recorded shortly.
5. Old Business –
 - a. Approval of Minutes -Tammara Adams motioned for approval of minutes and were seconded by Shaquetta Barksdale.
 - b. Update on Food Drive --Laura Wright—email was sent to volunteer for drop off location. We currently have 30 locations around the campus including the Law School and Lambuth campus. PR—another email will be sent closer to the date of the President’s Holiday Party. The party will be held on December 8th in the UC. If money is to be donated, then need to text the food bank and let Laura know so that the university will get the credit.
6. New Business—Question was raised about staff member being on the governing board. There will be no staff members on the board; staff members are allowed to go to the meeting. The faculty will have one voting member on the board. The students will have one

non-voting member on the board. All policies are being reviewed by the university. The board will have subcommittees to look at the details and then have reports submitted for their review. There will be office to serve as liaison between university and the board. Student representative may be SGA President one year, the Grad School representative one year and a student representative from the Law School.

Employee parking will be available on South Campus with shuttle that will stop before the railroad tracks near Southern Avenue.

If an emergency arises while on campus, dialing 911 from desk phone will go to Police Services. If 911 is dialed from a cell phone, the call will be sent to Memphis Police Department who will then send the call back to Police Services.

7. UMAR report—Nancy Mathews holiday brunch December 6th. Brunch at 10:00 \$25.00 in the UC. A silent auction will also be held beginning at 9:00.
8. Questions/Concerns--
9. Adjournment 10:28 Bridgette Boyd motioned and Paul Cade seconded.