

Staff Senate Minutes
Thursday, January 19, 2017
UC 261
9:30 a.m. – 10:30 a.m.

1. Welcome
2. Meeting was called to order at 9:35 a.m. by Vickie Peters.
3. Roll Call-Present: Tammara Adams, Jessica Bigger Flanigan, Brigitte Boyd, Elizabeth Buck, Cedric Burgess, Constance Butts, Paul Cade, Rhonda Cosentino, Jill Green, Kimberly House, Virginia House, Latica Jones, Kevin Langellier, Paige LeBlanc, Vickie Peters, Jazmine Phillips, Hector Ramirez, Felicia Roddy-Jackson, Debra Turner, Denna West, Elinor Williams, Laura Wright
Absent Excused—Shaquetta Barksdale, Sharon Beasley, Jessica Bromwell, Sheron Davenport, Lisa Justen, Barrett Schwarz, Kimberly Wilson
Absent Not Excused—Eric Bailey, Karen Bell, Kenneth Clark, Fredrika Cowley, Hilary DeLuco, Geoffrey Fenlong, Christina Magueyal, Amelia Mayahi, Brennan Reeves, Eric Sabin, Beth Ann Simpson, Chelon Wilson
4. Old Business –
 - a. Approval of Minutes –minutes were approved by Jill Green and Brigitte Boyd
 - b. We have a budget of \$4,000.00; \$55.46 was spent on certificates and tent cards. Balance is \$3,944.54
 - c. Update on Food Drive --Laura Wright—Lambuth has not reported.. 25,075 meals collected during the food drive. Laura also thanked all volunteers. The outcome of the million meal challenge will not be known until April.
5. New Business
 - a. Staff Appreciation
 - i. Committee volunteers—Ask Me campaign is going well during fall semester Vickie would like for us to do Ask Me in spring also. We need to have volunteers to help with Staff Appreciation. The breakfast seems to work well. We need to decide on a date, contact Aramark. Felicia, Debra, Jill, Constance, Jessica and Liz, Jazmine, and Paige volunteered. Breakfast is generally held in May right after the spring semester. Deb Turner asked about MomentUM, she will look into it.
 - b. Staff Representative to Board of Trustees meetings
 - i. Selection process—The board of trustees are appointed by the governor and should be approved by the legislature later this month. There will be a faculty representative selected by the faculty senate. The faculty member will vote because of shared governance. There will be a non-voting student representative. Staff senate member will be able to attend meetings and report back to the staff senate. We could ask for volunteers from all the staff or select someone from the staff senate. The selection process should be something that is fair and transparent. Agenda for the board meeting will be posted five days in advance of the meeting. All meetings will be streamed live and recorded and will be open to the public. The board will contact the person who is selected. Paul

Cade made a motion that the additional duties of the board of trustees meeting be amended to the Vice President—Constance Butts seconded the motion.

- ii. Responsibilities—a written report will be submitted after attending the board meeting.
 - c. Classroom Access—there is a project on campus now that is changing the locks on the doors so that they can be locked from inside. Departments are now responsible for locking and unlocking the doors. Physical Plant is understaffed and the key machine is broken or not working properly. Police service is working with staff to unlock the doors.
 - d. Vickie has received many emails urging her to send information that is politically based to the senate. She does not feel that it is her role as president; she will respond only to specific legislative issues.
6. UMAR Report—Nancy Mathews reported that Christmas brunch was held on December 5th. They are experiencing low attendance at meetings. David Zettergren will serve on the UMAR Board. Anyone who retires and who may anticipate retirement is encouraged to join. Bob Boone says that there are two weeks left to apply for UMAR Scholarships.
7. Questions/Concerns—Brigitte Boyd asked about the outstanding employee and distinguished employee—the program has turned into the monthly awards that are given each month.
8. We have two senators who have passed away since our last meeting, Sharon Harbor and Penny Saed. We are encouraged to give money to the Foundation in their memory.
9. Adjournment –Virginia Huss motioned and Tammara Adams seconded the motion to adjourn at 10:35 a.m.