

Staff Senate Minutes
Thursday, February 15, 2018
UC 261
9:30 a.m. – 10:30 a.m.

I. Welcome

II. Call Meeting to Order at 9:33 p.m. by President Huss

Roll Call: **Present Members:** Tammara Adams, Becky Amos, Barbara Bekis, Ann Brock, Jessica Bromwell, Latisha Brooks, Alison Brown, Elizabeth Buck, Cedric Burgess, Paul Cade, Fredrika Cowley, Meghan Cullen, Marty Duell, Helen Dodd-Rodgers, Jill Green, Shelley Hand, Ann Hudson, Virginia Huss, Zaneta Ivy, Landon Johnson, Holliday Ridge, Lisa Justen, Latica Jones, Kevin Langellier, Kim McIntosh, Mark Patterson, Jazmine Phillips, Casandra Quarrells, Felicia Roddy-Jackson, Beth Ann Simpson, Elinor Williams, Chelon Wilson, Theresa Winkelmann,

Excused Absences: Sheron Davenport, Katelyn Emerson, Kimberly House, Denna West

Absent Members: Christopher Allred, Michon Anderson, LaTondra Arnett, Georgette Kearney, Olga Kohr, Mary Lanier, Amelia Mayahi, Brennan Reeves, Beau Staples, James Wilson, Laura Wright

III. **Special Guest – No Guest (Working Meeting)**

IV. **Old Business**

- a. Approval of Minutes for November: Approval of November minutes motioned by Felicia Roddy-Jackson and seconded by Cedrick Burgess.
- b. Food Drive Overview- Megan Cullen reported the collection of 1420 lbs. of can goods, cleaning supplies and Hygiene products that were split between the Tiger pantry and The Memphis Food Bank. She expressed her thankfulness for all that participated.
- c. PIP Elections/By-law Revision and Vote- Felicia Roddy- Jackson discussed a change in the Bylaws that would need to be voted on in order for the PIP committee to move forward with the List of Staff members needed to hold Senate elections.
- d. Website Update/Review – Alison Brown did an excellent job of updating the Staff Senate Website.

V. **Committees:**

Committee Reports

Most of the committees have not met yet, but President Huss submitted the listing to VP of Finance and so there would communication when these committees will meet.

Institutional Effectiveness Committee – No Report

Campus Safety & Security – No Report

Facilities & Services – No Report

Fee Refunds & Appeals – Cases to review

Food Service/Dining – No Report

Public Records and Forms- No Report

Traffic & Parking Space Policy Council- No Report

Sustainability – No Report

ESAC (IT) – No Report

Policy Review Board – This committee is active in working on all Policies and Procedures and a new Website for the University of Memphis since our separation from TBR. [Lisa Justen added committee list](#)

VI. **New Business**

- a. Rudd Breakfast- Discussion given by Latica Jones and Megan Cullen
- b. Staff Appreciation – waiting on a date from the President Office
- c. Spring Donation Drive for Tiger Pantry (items to include cleaning supplies and personal Hygiene items) with to coordinate with Staff Appreciation
- d. March Meeting – Presidential Elections for President elect for next year

VII. **UMAR report**- No Report

VIII. **Announcements:**

Alison also announced a student initiative to help food insure students on campus. See Flyer Attached.

Next Board of Trustees meeting is March 7, 2018 @1:30 pm in UC Ballroom

Breakfast with President will be February 27, 2018 @7:30 am at Holiday Inn

IX. **Questions/Concerns:**

- X. Adjournment – Motion to adjourn meeting were given by Paul Cade, and 2nd by Lisa Justin. Meeting Adjourned at 10:41am

Next Meeting March 15, 2018 @ 9:30 am UC 261