

Staff Senate November Meeting

Thursday, November 15, 2018

Senate Chamber

9:30 am – 10:30 am

1. Welcome

2. Call Meeting to Order – 9:36 AM

3. Roll Call – Sign in Sheet

4. Guest Speaker

IT Presentation on upcoming security initiatives

The guests talked about the initiatives about what the University is doing to better protect us via IT means.

Network Border Firewall has been implemented on Monday.

Sites can be opened upon request (exceptions). Campus to campus sites are still working and viewable.

Multi-factor authentication – DUO. There is a hard deadline of February 4th to be enrolled in DUO. After February 4th an individual will be onboarded. Meaning that it will request your information to enroll you into DUO. Multiple ways of using DUO. Cell Phone app, hardline phone and physical tokens. Tokens will be billed by the department, which is \$25 per token. You sign up for DUO in iam.memphis.edu, where you change your password.

IT Awareness Training – They are in the process of revamping the training, but the hard deadline to get DUO setup is February 4, 2019.

itsec@memphis.edu is the email address if anyone needs help. You can also call the helpdesk at 901-678-8888.

5. Old Business

a. Approve Old Minutes

a. Motion – Latisha Brooks; 2nd – Ann Hudson

b. Family Friendly Campus Presentation

- Follow up for questions necessary? No questions were brought up.
- Breastfeeding and Lactation Support Policy Draft
 - a. Meghan has informed us that there is Policy is in Review. We can email it out for individuals to review.
 - b. DebraAnn Turner has brought up that we do not have baby changing stations and requested that this be brought to attention. The UC is working on getting changing stations on the 1st floor bathrooms both Male and Female.
 - a. Talk with David Jamison about this issue as well.

7. New Business -

a. Resignations –

1. Debra Turner, Cluster G

2. As a result of absences:

- LaTondra Arnett, Cluster A
- Cedric Burgess, Cluster C
- Billy Goldsby, Cluster D
- Beau Staples, Cluster C

- Denna West, Cluster M
- 3. As a result of change in employment:
 - Shelley Hand, Cluster I

b. Senators Subject to Removal:

1. "A Senator who has four (4) absences during a twelve (12) month period beginning with the month of July and ending with the following June shall be subject to removal by the Staff Senate upon recommendation by the Executive Committee. Removal shall occur when passed by a simple majority of the quorum.
 - a. The Executive Committee shall contact the Senator in good faith at least three (3) working days prior to the meeting at which a removal vote will be taken. Prior to the removal vote, the Executive Committee shall inform the Senate of any reasons given by the Senator for lack of attendance.

Each vote for removal shall be taken individually for each Senator recommended for removal, with no more than one Senator being removed by any one vote of the Senate."
2. Jeffrey Clements – Cluster D – 4 Unexcused Absences, No Response (2018 - 2020)
 1. Motion – Mark Patterson 2nd – Paul Cade; All in favor – 29; Opposed - 0
3. Clifton Dandridge – Cluster D - 4 Unexcused Absences, No Response (2018 – 2020)
 1. Motion – Mark Patterson 2nd – Paul Cade; All in favor – 29; Opposed - 0
4. Martin Deull – Cluster A – 3 Excused, 1 Unexcused, No Response (2017-2019)
 1. Motion – Mark Patterson 2nd – Paul Cade; All in favor – 28; Opposed – 1

Note* When planning meeting consults all religious holiday calendars.
See if we can do an opt-in email for the Staff Senate.

c. Recap of Third Breakfast with Dr. Rudd 11/14/18

1. Ann, Paul, Mark, Barbara and Meghan went to the meeting
2. Living Wage was the bulk of the conversation. Raise Cap option was discussed. The President said that he is still planning on giving the annual raises. This will be going to the Faculty Senate.
3. Crime is down on the Highland area. They are wanting to make the Highland strip more of a University/College town.
4. Free Gym Membership – There about 2500 people currently. Free membership to the become active for the new gym membership. Check with the health insurance if there is a discount for those who are offered free gym membership.
5. Talked about the new fee for Card Payments for students.

8. Call for Announcements

9. Call for Questions/Concerns

10. Adjourn Meeting

1. Motion – Tammara Adams; 2nd Kara Bowen Motion

Planning Committees

Food Drive Planning Committee

Cody Clinton

Meghan Cullen
Zaneta Ivy
Helen Dodd-Rodgers
DebraAnn Brown

Retreat Planning Committee

Kara Bowen
Kristen Buck
Cody Clinton
Meghan Cullen