

STAFF SENATE MEETING
April 19, 2012

Present: Jeanett Ballentine, Mary Beasley, Sharon Beasley, Brigitte Billeaudeau, Melody Bridgeford, Ann Brock, Pamela Chambers, Leroy Conway, Brad Frewin, MJ Garrett, Heather Hampton, Robynn Hopkins, Virginia Huss, Lisa Justen, Patsy Krech, Lavaire Lockhart, Mary Mansour, Cynthia Martin, Kutanya Niter, Christopher Ratliff, Ryan Seidner, Jennifer Williams, Minghui Wang, Lofton Wilborn, Pamela Williams

Excused: Linda Arnold, John Farrell, Teresa Jones, Bobby King, Hermes Rosa, Norma Shelton, Shelby Tate, Jennifer Walker, Pam Williams,

Unexcused: Ernestine Harris, Michael Houston, Angela Robinson, Jeff Story, Geraldine Taylor, Richard Bibb

President Virginia Huss called meeting to order.

March Minutes approved at the next meeting.

Guest Speakers:

Margie Williamson, HR Director of Employee Relations and Engagement (3076)
Kimberly Stevenson, Employee Relations Specialist (2603)

Does anyone have any Service Award Ideas ???? Contact Margie Williamson or Kimberly Stevenson with any suggestions that you may have for this year's Awards Day or for small ways to acknowledge employees throughout the year for their dedication and support to other staff, departments, as well as students.

Hoping to collaborate with Business & Finance Support Services to begin awarding "SPOT" Awards, awards that will be immediately available to award employees for going above and beyond to make successful a process, a need, or for special recognition for service, with the intent to boost morale.

June Recognition moved to Oct 21, 2012 to be merged in the with the university annual "Awards Day Ceremony" normally hosted in the UC Ballroom to officially recognize employees that have received special awards or have recently graduated or completed a program along with the special recognition that takes place at the ceremony ordinarily.

New Business:

- **Staff Appreciation Day** coming up, more details to follow with regard to date, time, and location. Volunteers from the Staff Senate are encouraged and welcome to participate.
- **Guest Speaker from COSTCO** to come to next months' Senate Meeting

Committee Reports:

Budget- \$4,079.00

Election- No report

Issues and Review- No report

Legislative Advisory- No report

Campus Safety & Security – No Report

Fee Refunds & Appeals – No Report

First Year Experience – No Report

Food Services/Dining – No Report

Public Records & Forms – No Report

Space Planning – No Report (Group met but did not invite Staff Senate Rep)

Traffic & Parking –No Report

Policy and Review- Update on Smoking Policy- Designated Smoking areas will be available..Tobacco Free

Sustainability- No Report

Bylaws Committee- No Report

ESAC- Updated Work Forum- electronic- easier to find scholarships online; **WARNING:** If users are contacted by GOOGLE requesting access to indoor spaces/ mapping capabilities on your machine, refer them and/or their inquiries to:

Bruce Harber, Director of Public Safety at bharber@memphis.edu, phone: 678-3847 -OR-

Shelby Slater, Coordinator of Emergency Preparedness at slslater@memphis.edu, phone: 678-2254.

Meeting was adjourned by President Virginia Huss