

University of Memphis Staff Senate Meeting Minutes
August 16, 2012

Present: JoAnn Ammons, Marco Anderson, Bradley Arnold, Sharon Beasley, Barbara Bekis, Karen Bradley, Lindsey Bray, Ann Brock, Dan Bureau, Pamela Chambers, Nick Conway, Debra Cummings, Vonda Dede, Rosemary Frix, MJ Garrett, Curt Guenther, Riveria Hollowell, Larrick Johnson, Teresa Jones, Lisa Justen, Patsy Krech, Tina Magueyal, Mary Mansour, Cynthia Martin, Nichole McBride, Keri Means, Ann Marie Myers, Angela Robinson, Ryan Seidner, Sheri Stephens, Brent Sumler, Jennifer Walker, Brian Wilcox, Pamela Williams

Excused: Brigitte Billeaudeau, Hugh Busby, Ilene Cooper, Kutanya Niter, Chris Powless

Unexcused: Linda Arnold, Richard Bibb, Hilary Deluco, Candy Donald (Lambuth), Ernestine Harris, Micheal Houston, Christopher Ratliff, Shelby Tate, Lofton Wilborn

President Pamela Williams called the meeting to order

Roll Call

Motion to accept the July minutes by Senator Anderson and seconded by Senator Conway

Committee Volunteers: Senators are asked to volunteer for committees. Representatives are asked to attend committee meetings and report back each month at staff senate meetings. It is important that senators are involved. Reports will be used for the Staff Senate Annual Report to Dr. Raines. **A list of committees was sent out via email by President Williams to Senators on August 16, 2012.*

Dr. Raines Proposal and Staff Survey: The proposal to Dr. Raines has been reviewed by the executive committee. It will be presented to Dr. Raines by President Williams and Vice President Busby on November 13, 2012. To boost the assertions in the report, the Staff Senate will survey the staff. Senators are asked to submit three (3) questions to be included in the survey. Questions should be emailed to one or all members of the executive committee. Senators should encourage their constituents to participate in the survey once it is released.

Website: Senator Chris Powless, Website Coordinator, is setting up email lists for each cluster to make emailing clusters easier and to provide better communication. Senator Powless is also working on providing a live feed of the Staff Senate meetings.

Pictures of each senator need to be made to be included on the Staff Senate website. The purpose is to increase communication and connection with constituents.

Report from UMAR Representative, Mary Haddock: Next event will be a Silent Auction on December 11 in the University Center. Senators will be sent more details closer to the time of the event.

UMAR Day Trip, Thursday, Oct. 11th to Little Rock to visit the William J. Clinton Presidential Library and Museum & Heifer International. The motor coach will depart from the Alumni Center at 7 a.m. The cost is \$40 and includes your transportation and museum admission. The cost of lunch will be on your own. Please RSVP to Alumni Coordinator Alexa Begonia (901/678-3873) by Thursday, September 20th.

Committee Reports:

- Budget: No Report
- By-Laws: No Report
- Election: No Report
- Issues & Review: No Report
- Legislative Advisory: No Report
- Campus Safety & Security: No Report
- Facilities & Services: No Report
- Fee Refunds & Appeals: No Report
- Food Services/Dining: No Report
- Public Records & Forms: No Report
- Space Planning: No Report
- Traffic & Parking: No Report
- Policy & Review: No Report
- Sustainability: No Report

Questions, Comments, and Concerns:

Suggestion from senator that the Staff Senate email list should include senators personal emails in case they are out of the office. President Williams agreed that the personal email addresses could be added to the list. Executive Committee discussed and decided that it was best for personal emails not to be included. Staff can forward Memphis emails to their personal accounts if they are out. Senator Conway, Membership Coordinator, will follow up with any senators not attending to ensure proper communication.

Request was made of the staff to attend the first home football game on Saturday, September 1. President Williams advised that she would look into getting tickets for senators.

President Williams is receiving the Eye of the Tiger award in October. She advised that she would attempt to get tickets for senators who would like to attend.

Senators were encouraged to email the executive committee with any further questions, comments or concerns.

Meeting adjourned.