

Staff Senate Minutes – July 17, 2014

- President Sherri Stephens called the meeting to order
- Roll Call
- The June 2014 minutes were unavailable for approval; therefore tabled until the August meeting.
- With no quorum, President Stephens announced that the nomination and election of officers would be held during the August meeting. However, a call for volunteers to serve on the various Staff Senate and University-wide committees proceeded as planned. The following senators volunteered to serve on these committees:
 - **Executive Committee** – Nick Conway & Vickie Peters agreed to chair their committees again
 - **By-Laws Committee** – Sharon Harber
 - **Election Committee** – Nick Conway (chair), Lofton Wilborn, Ann Brock, Debra Turner, Debbie Wooddell
 - **Legislative Committee** – Vickie Peters (chair), Debbie Wooddell, Racheal Hall
 - **Campus Safety & Security** – Geoffrey Fenlong
 - **Facilities & Services** – Ashley Holloway
 - **Fee Refunds & Appeals** – Felicia Roddy-Jackson
 - **Food Services/Dining** – Nick Conway
 - **Traffic & Parking** – Rachel Hall
 - **Space Policy Council** – Geoffrey Fenlong
 - **Sustainability** – Gina Savell (will remain), Kim Wilson, Kim McAfee, Rhonda Cosentino
 - **ESAC (IT)** – Lofton Wilborn (will remain), Debra Turner, Debbie Wooddell
- **Committee Reports:**
 - **Budget:** Sherri Stephens reported a 25% decrease in the budget for FY 2014-15, and unsure if there would be any carryforward from FY 2013-14. She also stated there is a pending balance of \$449.50 from the breakfast service held during the Staff Senate meeting in June.
 - **By-Laws:** No report
 - **Issues & Review:** No report
 - **Legislative:** No report
 - **Campus Safety & Security:** No report
 - **Facilities & Services :** No report
 - **Fee Refunds & Appeals:** No report
 - **Food Services/Dinning:** No report
 - **Public Records & Forms:** Rachael Hall reported there is currently an ongoing review of all electronic forms and the use of electronic signatures.
 - **Space Policy:** Sherri Stephens reported that a new Music/Art Complex with garage and welcome center is now in the planning stages.
 - **Traffic & Parking:** No report

- **Policy Review:** No report
- **Sustainability:** Gina Savell and Kim Wilson reported the plans to build a research center behind the Field House. Kim also discussed the University's edible landscape and the confidential recycle bins available to all University departments just by submitting a workorder.
- **ESAC:** No report

- Debra Turner offered to organize and oversee the "Ask Me" campaign, which is sponsored by the Staff Senate and scheduled for August 25-26, 2014.

- President Stephens encouraged senators to participate in the "Warm Welcome" event, assisting students moving into the dorms.

New Business:

- George Copeland, senator from Physical Plant, stated that several of his constituents were concerned when asked by Yolanda Hodges, PP HR manager, to "write down" their names and social security numbers for her with no explanation as to why she needed the data. Knowing the information is sensitive and available in Banner, the employees became upset when they learned Ms. Hodges made the request so she wouldn't have to look up the information herself. Debbie Wooddell volunteered to look in the situation and report back.

Meeting Adjourned

- Motion to adjourn by Vickie Peters
- Second by Debbie Wooddell