

Step 1

The screenshot shows the top navigation bar of a LinkedIn profile. A red arrow labeled "Step 1" points to the "Career Center" link. Another red arrow labeled "Step 2" points to the "Documents" option in the user's profile dropdown menu. The profile owner is Jada Tiger, a Senior Biology student at the University of Memphis. The page includes sections for "Build your Profile Faster", "My Journey", "Education" (University of Memphis), and "Work & Volunteer Experience".

Jobs Events Q&A Students Messages Career Center

My Profile Documents Applications My Reviews Career Interests

Notifications Settings & Privacy Switch Users Help Sign Out

Step 2

Step 3

The screenshot shows the "Documents" section of the LinkedIn profile. A red arrow labeled "Step 3" points to the "Add New Document" button. The page is divided into sections for Resumes, Cover Letters, and Transcripts, each with a prompt to upload a document. Below these is a table of "Other Documents" with one entry: "cover_letter_checklist_2016.docx".

Documents

Add more resumes, cover letters, or transcripts [Add New Document](#)

Resumes

You don't currently have any resumes uploaded. Why not [upload one?](#)

Cover Letters

You don't currently have any cover letters uploaded. Why not [upload one?](#)

Transcripts

You don't currently have any transcripts uploaded. Why not [upload one?](#)

Other Documents

Name	On Profile	Date Added	Status
cover_letter_checklist_2016.docx	<input type="radio"/>	September 23rd 2019	

Add more resumes, cover letters, or transcripts [Add New Document](#)