



Capacity Building Grants 2016 Grant Cycle

2016 Capacity Building Grant Application Checklist of Attachments

Prior to beginning your application online, you will need to have the following documents ready to upload. For a more detailed explanation of these documents, please review the Word version of the 2016 Capacity Building Grant Application, which can be found on the SCI website under [“Forms”](#) (right-hand side).

- ☐ List of the officers, directors, and staff members of your organization
- ☐ A copy of your (or your fiscal agent’s) 501(c)(3) letter of tax exemption
- ☐ Web link to your (or your fiscal agent’s) Form 990
- ☐ A letter of support from your fiscal agent (only necessary if your organization is not a 501(c)(3))
- ☐ Endorsement Form for the UM Faculty Partner, which can be found on the SCI website under [“Forms”](#) (right-hand side)
- ☐ Letters of commitment (no more than three) from all referenced stakeholders
- ☐ Capacity Building Grant Application Budget spreadsheet (using the budget template found on the SCI website under [“Forms”](#) (right-hand side))
- ☐ Other Attachments (Optional) – other documents or images (no more than three) related to your proposal