



I enjoyed meeting SUAPP faculty over the summer and learning about grants-related interests and needs. This bulletin builds on summer conversations by addressing procedures for making grant applications, approaches for enhancing research collaborations, and funding options that meet interests of both junior and senior faculty.

We are holding SUAPP grants workshops this fall that cover various topics, including university procedures for submitting proposals and developing competitive NIH grants. Presenters from the Research Office, Office of Sponsored Programs (OSP) and College of Arts and Sciences, will be leading the sessions. The workshops will be held from 1 p.m. to 2:30 p.m. on the dates below.

- **August 31 (UC340B):** Grants Panel Discussion (Angela Fair, Mary Earheart Brown, Heather Winters, Latica Jones)
- **September 28 (UC 340B):** Developing Internal Budgets (Heather Winters)
- **October 26 (UC308):** Navigating Cayuse SP (Mary Earheart Brown)
- **November 2 (Community Health Building, Room 2042A):** Overview of NIH Funding (Mary Earheart Brown)
- **November 30 (UC 261):** Research Ethics and IRB Procedures (Beverly Jacobik and Kellie Watson)

I look forward to working with you this academic year. Please let me know if I can assist with specific grants searches or proposals.

*Rachel Arthur, SUAPP Pre-Award Coordinator*

## Quick Review of OSP Guidelines for Submitting Proposals at the University of Memphis (UofM)

### *Cayuse SP forms*

Cayuse is the electronic routing system for grant proposals and project agreements at the UofM. OSP requires ALL proposals and planned work, including non-monetary agreements, to be recorded and routed in Cayuse SP. Please set up a Cayuse SP record as soon as your grant application, (sub)contract, work proposal process commences (<https://memphis.cayuse424.com/>). Note that many parts of Cayuse SP records can be completed quickly. The following upload documents are needed:

- UofM internal budget sheet (<http://www.memphis.edu/rsp/forms.php>)
- Brief budget narrative
- Abstract (even in draft form)
- Brief scope/statement of work, which can often be extracted from a draft proposal or consist of a bulleted list
- Attached copy of RFP or contract agreement/terms (that can determine the appropriate indirect cost rate)

It is NOT necessary for grants to be submitted prior to routing Cayuse SP forms; rather, approval from your chair, dean and OSP is required before any grant or contract can be submitted. Approvals are made during Cayuse routing.

Cayuse SP forms must be fully routed with all approvals **at least five (5) business days** prior to a grants or contracts deadline. If UofM is not the lead recipient, the deadline should be adjusted accordingly to meet the lead recipient's earlier deadline.

### *UofM internal budgets*

Internal budgets form a core piece of many Cayuse SP forms. A few key points about budget preparation are noted here:

1. Use the current internal budget Excel form posted on the OSP webpage (<http://www.memphis.edu/rsp/forms.php>).
2. Follow guidelines for completing the internal budget ([http://www.memphis.edu/rsp/sponsored\\_programs/prepare\\_budget.php](http://www.memphis.edu/rsp/sponsored_programs/prepare_budget.php))
3. **Select the correct indirect cost rate:** Regardless of whether the UofM is applying as the lead applicant or a sub-awardee, the UofM **Federally negotiated rate** will be applied to the budget (unless the RFP or the funder's published guidelines officially mandates a different indirect cost rate).
  - Research grants/subawards: on campus (43.5%) or off campus (26%)
  - Non-research grants/subawards (other activities): on campus (35%) or off campus (26%)

OSP has the authority to approve your budget, including indirect rates. If you have questions regarding which rate to use, please ask your OSP contact **prior to routing your budget**. The designated OSP contact for SUAPP is Laura Wright ([OSP@memphis.edu](mailto:OSP@memphis.edu)).

**Need help using Cayuse or preparing internal budgets?**

There are a range of ways you can get help with Cayuse SP forms:

1. Use the following link for instructional videos regarding how to complete each section of the Cayuse SP form (<http://www.memphis.edu/rsp/cayuse/>)
2. Address questions to the SUAPP Pre-Award Coordinator ([rmbest@memphis.edu](mailto:rmbest@memphis.edu)). Please allow sufficient time – seven days prior to a deadline – when you require help with filling in forms and generating budgets
3. Drop by the OSP Office during their daily drop-in sessions from 11:30-noon in 315 Admin for training, questions, or help.
4. Contact OSP by emailing [cayusesupport@memphis.edu](mailto:cayusesupport@memphis.edu) or calling 678-4247
5. You may also directly contact the assigned SUAPP OSP Administrator, Laura Wright ([OSP@memphis.edu](mailto:OSP@memphis.edu)).

**SUAPP Research Clusters**

We are launching SUAPP research collaboratives this fall where faculty will be invited to share ideas and engage in activities (e.g., reading groups) in areas of common interest. This will be a new approach for expanding capacity to apply for grants and develop inter-disciplinary teams across campus. The Pre-Award Coordinator is working with the Research Office to identify UofM faculty clusters with interests in areas such as HIV, poverty, domestic violence and food (access and educational policy). You may also opt to be part of a cluster by (1) emailing the Pre-Award Coordinator ([rmbest@memphis.edu](mailto:rmbest@memphis.edu)), or (2) adding your name to the research cluster poster that is on display on the bulletin board outside 203 McCord.

**Selected Grant Opportunities**

The following tables present varied funding opportunities that cover possibilities for junior and senior faculty as well as faculty interested in sole research (e.g. faculty fellowships), small group research and larger, inter-disciplinary projects. Table 1 outlines large, federal grants aimed at inter-disciplinary teams. Table 2 presents foundational funding that accommodates varying experience and collaboration levels. Table 3 outlines individual faculty fellowships for summer 2019.

**Table 1: Federal Grant Opportunities**

| Grant   | Details  | Deadlines                                    |
|---|--|--|
| <b>NEA: Artworks</b><br><a href="https://www.arts.gov/grants-organizations/research-art-works">https://www.arts.gov/grants-organizations/research-art-works</a>   | Awards to support research focusing on the value and/or impact of the arts, either as individual components of the U.S. arts ecology or as they interact with each other.<br><b>Track One:</b> Matching grants of up to three years, ranging from \$10,000-\$30,000 for research projects that aim to examine the value and/or impact of the arts in any topic area(s).<br><b>Track Two:</b> Matching grants of up to three years, ranging from \$30,000-\$100,000 for research projects that aim to test the causal or inferred-causal impact of the arts on individual or cohort outcomes using experimental/quasi-experimental designs. | October 9, 2018                              |
| <b>NIH: Minority Health and Health Disparities Research Training</b><br><a href="https://grants.nih.gov/grants/guide/rfa-files/RFA-MD-18-007.html">https://grants.nih.gov/grants/guide/rfa-files/RFA-MD-18-007.html</a>   | Awards for research training activities in minority health and health disparities research for individuals from diverse groups underrepresented in biomedical, behavioral, clinical and social sciences research, at domestic institutions and/or at specified foreign low and middle-income locations. The awards support training experiences that enhance the diversity of the research workforce for eligible students. Up to five-year grants with \$250,000 per year maximum budget.   | October 11, 2018                             |
| <b>NIH: Pilot Effectiveness Trials for Treatment, Preventive and Services Interventions (R34)</b><br><a href="https://grants.nih.gov/grants/guide/rfa-files/RFA-MH-18-706.html">https://grants.nih.gov/grants/guide/rfa-files/RFA-MH-18-706.html</a>                                | Pilot research consistent with NIMH's priorities for: 1) effectiveness research on preventive and therapeutic interventions with previously demonstrated efficacy, for use with broader target populations or for use in community practice settings, and 2) research on the development and preliminary testing of innovative services interventions. Up to three years with overall budget limitation of \$450,000 (\$225,000 maximum in a single project year).   | October 15, 2018                             |
| <b>NIH: Detecting and Preventing Suicide Behavior, Ideation and Self-Harm in Youth in Contact with the Juvenile Justice System (R01)</b><br><a href="https://grants.nih.gov/grants/guide/pa-files/PAR-16-299.html">https://grants.nih.gov/grants/guide/pa-files/PAR-16-299.html</a> | Opportunities for detection and prevention start at early points of contact (e.g., police interaction, the intake interview) and continue through many juvenile justice settings (e.g., pre-trial detention, juvenile or family court activities, court disposition, placement and on-going care in either residential or multiple community settings). Up to five-year grants with \$500,000 per year maximum budget.   | Multiple grant cycles through September 2019 |

**Table 2: Foundation Funding**

| Foundations   | Details  | Deadlines   |
|---|--|---|
| <b>American Foundation for Suicide Prevention</b><br><a href="https://afsp.org/our-work/research/grant-information/">https://afsp.org/our-work/research/grant-information/</a>  | AFSP's Research Grants support studies that will increase our understanding of suicide or test treatments and other interventions that save lives.<br><b>1) Distinguished Investigator Innovation Grants</b><br>Up to \$125,000 over 2 years.<br><b>2) Standard Research Innovation Grants</b><br>Up to \$100,000 over 2 years. Grants awarded to all-level applicants.<br><b>3) Young Investigator Innovation Grants</b><br>Up to \$90,000 over 2 years.  | <b>November 15, 2018</b>  |
| <b>Charles Koch Foundation (Criminal Justice Reform Grants)</b><br><a href="https://www.charleskochfoundation.org/apply-for-grants/requests-for-proposals/criminal-justice-policing-reform/">https://www.charleskochfoundation.org/apply-for-grants/requests-for-proposals/criminal-justice-policing-reform/</a>  | The Charles Koch Foundation requests grant proposals for research related to criminal justice reform (e.g., collects or creates data sets to fill scholarly gaps related to criminal justice and policing reform issues). Funding levels are commensurate with the requirements of the research and the potential for the research to advance an understanding of critical issues.   | Ongoing applications  |
| <b>Robert Wood Johnson Foundation: Evidence for Action: Investigator-Initiated Research to Build a Culture of Health</b><br><a href="https://www.rwjf.org/en/library/funding-opportunities/2015/evidence-for-action-investigator-initiated-research-to-build-a-culture-of-health.html">https://www.rwjf.org/en/library/funding-opportunities/2015/evidence-for-action-investigator-initiated-research-to-build-a-culture-of-health.html</a> | Funds a wide array of research and initiatives to help address some of America's most pressing health challenges. This program aims to support rigorously designed quantitative, qualitative, and mixed methods research that yields convincing findings regarding the population health, well-being, and equity impacts of specific policies, programs and partnerships (approx. funding \$200,000-\$400,000 over two to four years).   | Ongoing applications  |
| <b>Robert Wood Johnson Foundation: Systems for Action (S4A)</b><br><a href="https://www.rwjf.org/en/library/funding-opportunities/2018/systems-for-action--systems-and-services-research-to-build-a-cul.html">https://www.rwjf.org/en/library/funding-opportunities/2018/systems-for-action--systems-and-services-research-to-build-a-cul.html</a>  | Signature RWJF program that builds a Culture of Health by rigorously testing new ways of connecting the nation's fragmented medical, social, and public health systems. This call will support studies that can be completed over a 24-month period with up to \$250,000 each in total funding.  | <b>October 10, 2018</b>   |
| <b>Russell Sage Foundation: Core Programs and Special Initiatives</b><br><a href="http://www.russellsage.org/how-to-apply/project-presidential-awards">http://www.russellsage.org/how-to-apply/project-presidential-awards</a>  | <b>Core Programs:</b> Behavioral economics, future of work, race, ethnicity and immigration and social inequity.<br><b>Special Initiatives:</b> Integrating biology and social science, computational social science, immigration and migrant integration, non-standard employment and social, economic and political effects of the ACA.<br>RSF encourages methodological variety and inter-disciplinary collaboration, but all LOIs and proposals must have well-developed conceptual frameworks and research designs. Analytical models must be well-specified and research questions and hypotheses (where applicable) must be clearly stated. Funding of up to \$175,000 for up to two years. | Multiple application cycles per year, staggered deadlines for the different core and special initiative areas |
| <b>Spencer Foundation</b><br><a href="https://www.spencer.org/small-research-grants">https://www.spencer.org/small-research-grants</a>  | Investigates ways in which education, broadly conceived, can be improved around the world. The Small Research Grants program aims to support smaller scale or pilot research projects that have budgets of \$50,000 or less.   | Ongoing applications  |
| <b>William T. Grant Foundation</b><br><a href="http://wtgrantfoundation.org/">http://wtgrantfoundation.org/</a>   | Invests in high-quality research focused on reducing inequality and improving the use of research evidence in decisions that affect young people.<br><b>1) Research Grants</b> (\$100,000-600,000 for two to three years or smaller \$50,000 grants for stand-alone research such as projects conducted by junior faculty).<br><b>2) Institutional Challenge Grants</b> (\$650,000 over three years for joint endeavors with the community to reduce inequalities in youth outcomes).  | Ongoing applications  |

**Table 3: Faculty Fellowships**

| Foundations  | Award Categories  | Deadlines in 2019 |
|--|---|-------------------|
| <b>William T. Grant Foundation (Early career)</b><br><a href="http://wtgrantfoundation.org/">http://wtgrantfoundation.org/</a>   | Invests in high-quality research focused on reducing inequality and improving the use of research evidence in decisions that affect young people in the United States.  | July              |
| <b>Russell Sage Foundation (Mid or Advanced career)</b><br><a href="https://www.russellsage.org/">https://www.russellsage.org/</a>   | Focuses on best practices research feeding into equality and social justice initiatives.  | June              |
| <b>Fulbright Faculty Scholarships (Mostly mid to advanced career)</b><br><a href="https://www.cies.org/program/core-fulbright-us-scholar-program">https://www.cies.org/program/core-fulbright-us-scholar-program</a> | The <i>Core</i> Fulbright Scholar Program offers nearly 470 teaching, research or combination teaching/research awards in over 125 countries. Opportunities are available for college and university faculty and administrators and are conducted over various durations (e.g., three months to twelve months). | August            |