

K-12 EDUCATION MINOR FOR NON-EDUCATION MAJORS

Advising Sheet

Welcome to the K-12 Education Minor for Non-Education Majors, which leads to a Graduate Certificate in Secondary Education and a Tennessee License to teach grades 6-12. This minor sheet is a guide for selecting and sequencing courses required in the K-12 Education Minor. For additional information about the minor, please contact Mr. Ryan Mitchell, at w.ryan.mitchell@memphis.edu. For information about admission to the Graduate Certificate and MS programs, please contact Ms. Shelby Tate, at statel@memphis.edu.

- **Licensure Requirements:** K-12 Minor Education candidates must complete 18 hours of undergraduate education coursework as well as 15 hours of graduate coursework. The TN Job-Embedded Practitioner's License may be received upon completion of the Bachelor's degree, K-12 Education Minor, and a qualifying job offer in Tennessee.
- **Teacher Education Program (TEP):** K-12 Minor candidates must apply for admission to TEP in their final semester of their undergraduate program and fulfill all TEP requirements. Candidates must have a 2.75 undergraduate GPA to be admitted to TEP. Once candidates are admitted to TEP, they must maintain a 3.0 graduate GPA on all graduate coursework. Contact TEP Admissions Coordinator, Ms. Mary Lanier, at mlanier@memphis.edu for questions about the TEP Admissions Process. TEP Application Link: https://memphis.col.qualtrics.com/jfe/form/SV_3yrbLfQaQ0n56F8.
- **Licensure Exams:** Candidates with undergraduate degrees in History, English, Science, Math, and World Languages are not required to pass Praxis II or NES Content exams to be licensed to teach in Tennessee.

Level 1 Course Work (Undergraduate/Minor)

Summer Semester (6 hours)

- ICL 3000 – Principles of Teaching
- SPED 2000 – Foundations for Exceptional Learners

Fall Semester (6 hours)

- EDPR 3302 – Child/Adolescent Development
- ICL 3333 – Student Assessment/Instructional Decision Making

Spring Semester (6 hours)

- ICL 4001 – Teaching Diverse Environments
- IDT 3600 – Technology in Education

**Total
Hours:
18**

Final Undergraduate Semester

- Last opportunity to apply for TEP Admissions.
- Apply for TEP Admissions [here](#).
- Secure teaching position.
- Contact Ms. Lanier (mlanier@memphis.edu) to apply for your JEP (Job-Embedded) teaching license when you receive an Intent to Hire letter.
- You cannot begin graduate course work until you are admitted to TEP and have secured a teaching position.

Level 2 Course Work (Graduate Certificate)

Fall Semester (7 hours)

- ICL 7992 – Master's Project Part I (Must complete prior to final semester)
- LITL 7545 – Teaching Lit Subject Areas
- Enroll in Teaching Methods Course:
 - ICL 7303 – English Language Composition in the Secondary School
 - ICL 7502 – Teaching Mathematics in the Middle and Secondary School
 - ICL 7602 – Teaching Science in the Secondary School
 - ICL 7652 – Teaching Social Studies in the Middle and Secondary School

Spring Semester (8 hours)

- ICL 7992 – Master's Project Part II (Must complete in final semester)
- ICL 7168 – Seminar in Secondary Education
- EDPR 752I – Introduction to Research Design and Methodology

**Total
Hours:
15**

Level 3 Course Work (Complete the MS Degree)

- Complete the remaining 15 hours of graduate course work required for your content area to receive the MS degree.
- Contact Ms. Shelby Tate, statel@memphis.edu to determine the remaining 15 hours needed to complete the MS degree.

**Total
Hours:
15**