# Educator Preparation Provider Provider (EPP)

## Millington Municipal Schools

### Term of Agreement

**2021-2022**

### EPP Contact/Designee

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<thead>
<tr>
<th>Name</th>
<th>Title</th>
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<tr>
<td>Dr. Nichelle C. Robinson</td>
<td>Director of Teacher Education</td>
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<th>Email Address</th>
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<td><a href="mailto:ncrbnson@memphis.edu">ncrbnson@memphis.edu</a></td>
<td>9016782377</td>
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### LEA Contact/Designee

<table>
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<tr>
<th>Name</th>
<th>Title</th>
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<tr>
<td>Ms. Lindsey Osborne</td>
<td>Human Resource Supervisor</td>
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<tr>
<th>Email Address</th>
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<tr>
<td><a href="mailto:losborne@millingtonschools.org">losborne@millingtonschools.org</a></td>
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### Other Key Staff

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<th>Name</th>
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<tr>
<td>Mrs. Ayanna Perkins, Clinical Placement &amp; Induction Coordinator</td>
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**Signed:**

- **EPP Head Administrator:** Dr. Kandi Hill-Clarke
  - **Date:** 9/27/2021

- **LEA Director of Schools:** James Bo Griffin
  - **Date:** 9/24/2021
The University of Memphis (UofM) and Millington Municipal Schools (Millington) have established a State Recognized Partnership Agreement. This agreement allows both parties to focus specific attention on recruitment and selection strategies.

To meet this district's needs, the following mutually agreed upon recruitment and selection strategies will be utilized:

1. UofM COE Induction Coordinator and recruiter will connect with high school teaching groups within your district (CCTE, Future Teachers of America, Educator's Rising).

2. UofM will invite students who participate in these groups to attend Become A Tiger, Become A Teacher event.

3. UofM will make the district aware of all UofM and COE education fairs.

4. The district will make UofM aware of all job fairs held in the district as well as job openings in the district.

5. Millington will send a list of job opportunities to the UofM COE Induction Coordinator the send directly to students.

January 2020
Educator Preparation Provider/
Local Education Agency
State-Recognized Partnership Agreement

Prompt 2: Identify how entities will collaborate to select, prepare, evaluate, support, and retain high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates’ development and Pre-K-12 learning and development. (500 words)

UofM and Millington will work collaboratively to achieve the following goals.

Select - Mentor teachers (MTs) must have at least 3 years of teaching experience. MTs must have an average score of 3, 4, or 5 on the TEAM. MTs must be licensed and endorsed by the state of TN in the area of study of their teacher candidate.

Prepare - MTs will participate in the co-teaching workshop offered by the UofM with their teacher candidate. MTs will participate in the EDA calibration training offered by the UofM. MTs will participate in mentor meetings planned by the university supervisor, clinical placement coordinator, and the Director of Teacher Education & Clinical Placement.

Evaluate - Candidates will complete a survey about their experiences with mentor teachers and supervisors each Spring semester. MTs will complete a survey about their experience as a mentor. The district evaluates teachers in terms of collaborations using TEAM scores.

Support - The district and UofM will plan mutually beneficial professional development for mentor teachers. The district and UofM will collaborate when needed to update and refine mutually agreed upon clinical educator requirements.

Retain - Incentives for retention: University offers the $300 stipend and an additional $100 for the co-teaching workshop. UofM will have an end of year banquet to say “thank you” to the mentor teachers, principals, and districts. UofM will highlight teacher candidate and mentor teacher relationships and how they have grown over the year. UofM will highlight mentor teacher of the month using our social media platforms and website.

January 2020
Prompt 1: Identify the collaboratively-developed recruitment and selection strategies and goals.

(500 words)

Millington Municipal Schools (Millington) and the University of Memphis, College of Education, Department of Leadership (LEAD) have established a state recognized partnership agreement to meet district needs for improving school leadership preparation.

Millington has identified the following actions alongside The University of Memphis to strengthen and streamline the various strategies used to improve the school leader pipeline. LEAD will work together and/or with Millington to consider the following goals/strategies to meet Millington’s needs.

LEAD and Millington will expand on ways to promote school leadership preparation to meet district goals. Specific attention will be given to recruitment and selection strategies for increasing the number of students enrolling in LEAD’s school leadership preparation programs, with a focus on recruiting and hiring school leaders with diverse racial, ethnic, socioeconomic, linguistic, and cultural backgrounds.

To meet the district's needs, the LEAD and Millington will consider the following strategies to recruit students into respective programs:

1. Jointly establishing "Look For's" in school leadership candidates as part of the selection process to identify key competencies such as leadership potential, problem solving, independent/critical thinking, conceptual skills, student connections, aligning recruitment and selection approaches to district needs.

2. Conducting a recruitment campaign, designed to positively change the narrative about being a school leader. This campaign will highlight school leadership as a profession. This campaign will require public and private entities to work together to share the benefits of living and working in Millington, TN (great cost of living, better standard of living) and the rewards of the school leadership profession.
Educator Preparation Provider/Local Education Agency
State-Recognized Partnership Agreement

Prompt 2: Identify how entities will collaborate to select, prepare, evaluate, support, and retain high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates’ development and pre-K-12 learning and development. (500 words)

LEAD will work together and/or with Millington to achieve the following goals and strategies as part of ongoing efforts to meet district needs.

Selection- LEAD will work together and/or with Millington to implement a process for selecting clinical mentors that includes co-developed mentor skills and competencies. This could include how the district identifies school leaders to serve as clinical mentors and how LEAD requests placements for school leader candidates. Clinical mentor requirements include a minimum of three years of experience, areas of licensure/endorsement, highly effective rating (overall score of 4 or 5 on the previous year’s evaluation), and willingness to support a school leader candidate for their clinical experience. During selection, Millington representatives will provide guidance regarding schools currently serving as a clinical school provider. Millington working together and/or with the Department of Leadership may select current or retired certified school leaders to serve as clinical supervisors. LEAD and Millington may determine additional requirements for clinical supervisors.

Placement- Millington and LEAD will develop a placement process for school leader candidates that includes clear criteria on where candidates are placed, why they are placed in a particular school, and how the placement decision was made. LEAD’s process will be inclusive of, rather than additional to or in place of, existing Millington policies and protocols.

Preparation- Millington and LEAD will work together to provide mentors with skills/information to effectively support school leader candidates. Sessions will include training on the roles and responsibilities of clinical educators (mentors and supervisors), an orientation to district priorities, culturally relevant pedagogy and practices, and professional expectations.

Evaluation- LEAD and Millington will work together to develop a process for observing clinical educators and providing actionable feedback for improvement, specifically in the area of mentoring and coaching relationships. Observation and feedback are intended to identify growth and development needs for clinical mentors and assist in determining whether an individual should continue as a mentor. Evaluation tools/surveys can be collaboratively developed as needed to provide information regarding the clinical educator experience.

Support- LEAD and Millington will work together to develop and deliver training for clinical mentors based on areas identified for improvement and/or Millington identified needs. Focused training will include training on social-emotional leadership strategies, legal and ethical issues, aspects related to school finance, curriculum and instructional review, etc.

January 2020