DROP DOWN MENU CHOICES FOR

Time Log:

Teaching
- WHOLE GROUP
- SMALL GROUP
- INDIVIDUAL
- CO-TEACHING

Observing
- OBSERVING MENTOR FOR A PURPOSE
- OBSERVING ANOTHER TEACHER

Assisting
- RESPONDING TO “CHAT” OR ANSWERING QUESTIONS IN CLASS
- COPYING WORK/PREPARING VISUAL FOR CLASS
- GRADING/CHECKING STUDENT WORK
- MONITORING STUDENTS
- GIVING MAKE-UP WORK
- TAKING NOTES ABOUT STUDENTS FOR MENTOR

Planning
- WRITING PLANS
- PREPARING ACTIVITIES / MATERIALS / ASSESSMENTS
- GRADE GROUP OR DEPARTMENT PLANNING MEETINGS
- READING/RESEARCHING FOR LESSONS

Other
- LUNCH
- RECESS
- IN SCHOOL DUTIES
- ASSEMBLIES AND PROGRAMS FOR STUDENTS (THIS CAN ALSO BE MONITORING)
- NAPTIME (PRE-K)
- BREAKS BETWEEN CLASSES (THIS CAN ALSO BE LESSON PREP)