

University of Memphis
Department of Theatre & Dance

Production Sick Policy & Protocols

Last Update: 06 September 2023

As a community that spends a lot of time together, often in close proximity to each other, we recommend that you always make thoughtful choices about exposing yourself or others to any contagious sickness. Please commit to preventive behavior both inside and outside production spaces, and do not take any unnecessary risks for the duration of the production process.

1. If you have to miss part of the production process due to illness, be sure to inform the appropriate people ASAP and follow up with assignments and responsibilities promptly once you can. (CAST /CREW - Please notify your Stage Manager ASAP.) Production team or company member assignments may be temporarily or permanently updated as needed to accommodate absence.
2. CANCELING REHEARSAL* – These decisions will be made on a case-by-case basis, at the discretion of the Director, with possible input from the Production Manager and other Production Faculty/Staff Members.
3. CANCELING PERFORMANCE* – These decisions will be made on a case-by-case basis, at the discretion of the Department Chair, with possible input from the Production Manager and other Production Faculty/Staff Members.

*The department has instituted an understudy policy for cast members. If a primary cast member falls ill, plans to move forward with an understudy should commence. For performances, the Director, Artistic Director and Production Manager should be notified/consulted as soon as it is noted that a primary cast member cannot go on.

Theatre & Dance Departmentwide
COVID-19 Policies

COVID-19 Symptoms or Positive Test =

- Stay home for at least 5 full days and ISOLATE from others in your home. Wear a well-fitted mask if you must be around others in your home.
- If you had symptoms - End isolation after 5 full days if you are fever-free for 24 hours (without the use of fever-reducing medication) AND your symptoms are improving.
- If you did not have symptoms, but tested positive. - End isolation after at least 5 full days after your positive test.
- In all cases, continue to mask around others for 5 days once you've ended isolation.

You can read more about CDC policies here - <https://www.cdc.gov/coronavirus/2019-ncov/your-health/isolation.html>

These protocols are essential to ensuring that our productions
can be seen through to completion.

If you have questions or concerns about these policies and protocols,
please do not hesitate to reach out to the Production Manager.