COVID-19 Production Protocols

Last Update: 13 January 2022

This document will be updated and distributed as often as is necessary to align with current CDC guidelines and the status of COVID-19 in our community. All participants are strongly encouraged to stay up-to-date with COVID-19 vaccinations. This is the best way to protect yourself and others. It is also fast becoming an industry standard to obtain professional theatre work.

1. All participants must sanitize their hands when first entering the room and at the beginning and end of every break.

2. Masks must be worn at all times, even during breaks.

3. All staging must keep actors 3 feet or more apart.

4. All participants must maintain 3 feet between them both while rehearsing and during breaks. Personal belongings must also be kept at least 3 feet apart.

5. SMs, ASMs, and the director should set up their tables 3 feet apart. Except in the case of emergency, directors may never come closer than 3 feet to the actors.

6. No hand-to-hand, hand-to-face, or face-to-face touching in the course of rehearsal or performance. This applies to staging, rehearsing, and behavior while on break.

7. No sharing of water bottles or food. If possible, try to fill your water bottle at home before arriving so as to avoid using the water fountain.

These protocols are essential to ensuring that our productions can be seen through to completion. If a director, actor, SM, or ASM gets COVID-19 during the course of rehearsal, rehearsals may move to Zoom or an assignment may be temporarily or permanently updated. Therefore, please commit to preventive behavior both inside and outside production spaces, and do not take any unnecessary risks, such as going to crowded indoor spaces, for the duration of the production process.

CAST/CREW - If you experience any symptoms during the course of the production process, you must immediately report them to your SM and follow the Chain of COVID Action listed on page 2 of this document. Failure to disclose or act on symptoms of COVID-19 would put your collaborators, yourself, and everyone in your life in danger.

CANCELING REHEARSAL – These decisions will be made on a case-by-case basis, at the discretion of the Director, with possible input from the Production Manager and other Production Faculty/Staff Members.

CANCELING PERFORMANCE – These decisions will be made on a case-by-case basis, at the discretion of the Department Chair, with possible input from the Production Manager and other Production Faculty/Staff Members.

If you have questions or concerns about these policies and protocols, please do not hesitate to reach out to the Production Manager.
I am experiencing COVID SYMPTOMS.

OR

I HAVE TESTED POSITIVE FOR COVID.

Symptoms may appear 2-14 days after exposure to the virus. Anyone can have mild to severe symptoms. People with these symptoms may have COVID-19: Fever or chills, Cough, Shortness of breath or difficulty breathing, Fatigue, Muscle or body aches, Headache, New loss of taste or smell, Sore throat, Congestion or runny nose, Nausea or vomiting, Diarrhea

I am NOT EXPERIENCING COVID SYMPTOMS but have been in close contact with a COVID positive person.

Close contacts are someone who was less than 6 feet away from an infected person for a cumulative total of 15 minutes or more over a 24-hour period. [For example, three individual 5-minute exposures for a total of 15 minutes.]

I have had confirmed COVID-19 within the past 90 days (tested positive using a viral test)

I am UP-TO-DATE with COVID VACCINATION


I am NOT UP-TO-DATE with COVID VACCINATION.


• Stay home for 5 days and ISOLATE from others in your home. Wear a well-fitted mask if you must be around others in your home.
• If you had symptoms - End isolation after 5 full days if you are fever-free for 24 hours (without the use of fever-reducing medication) and if your symptoms are improving.
• If you did NOT have symptoms - End isolation after at least 5 full days after your positive test.


• NO QUARANTINE unless you develop symptoms.
• GET TESTED at least 5 days after you last had close contact with someone with COVID-19.
• WATCH FOR SYMPTOMS & take precautions until day 10 after your last date of exposure.


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