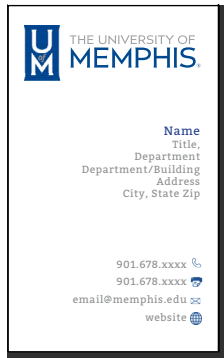


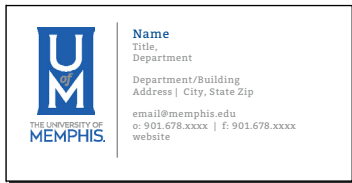
Tiger Copy & Graphics Order Form



Faculty/Staff Business Cards



Vertical



Horizontal

Please Pick Quantity:

500 Count

1000 Count



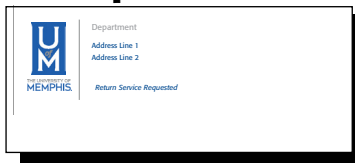
Back of Card (Optional)



Student Business Cards

100 Count

Envelopes



Please Pick Size & Quantity:

#9 Envelope

500 Count

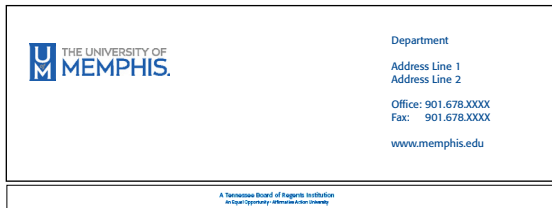
#10 Envelope

1000 Count

Window

Other: _____

Letterhead



500 Count

1000 Count

Other: _____

****All stationery must be printed on university approved watermarked paper****

Contact Information

Name: _____

Phone: _____ **Fax:** _____

Email: _____

Department: _____

Index #: _____

Order Date: _____ **Due Date:** _____

Check if you wish to be contacted with a quote.

Proof Needed

Proof Waived: **X** _____

Name: _____

Title: _____

Department: _____

Address Line 1: _____

Address Line 2: _____

Office or Cell#: _____

Fax/Cell#: _____

Email: _____

Website: _____

Please pick one of the following logos for Horizontal Layout



THE UNIVERSITY OF MEMPHIS.



THE UNIVERSITY OF MEMPHIS.



THE UNIVERSITY OF MEMPHIS.



Lambuth

Preferred Faculty Athletic Lambuth

Please pick one of the following logos for Vertical Layout

Preferred



THE UNIVERSITY OF MEMPHIS.

Faculty



THE UNIVERSITY OF MEMPHIS.

Athletic



THE UNIVERSITY OF MEMPHIS.

Lambuth



THE UNIVERSITY OF MEMPHIS.

Lambuth

Printing Order Form

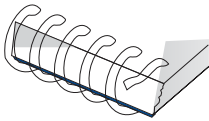

General Printing

<input type="radio"/> Black & White	<input type="radio"/> Color
<input type="radio"/> Text Weight	<input type="radio"/> Card Stock
<input type="radio"/> Other: _____	
Run Size:	
<input type="radio"/> 8.5 x 11	<input type="radio"/> 8.5 x 14
<input type="radio"/> 11 x 17	<input type="radio"/> 12 x 18
Finished Size: _____	
<input type="checkbox"/> Regular Dimensions (with Margins)	<input type="checkbox"/> Trim to Full Bleed
<input type="radio"/> Single Sided	<input type="radio"/> Double Sided
Quantity: _____	

Finishing

<input type="radio"/> Half Fold	<input type="radio"/> Tri-Fold	<input type="radio"/> Other _____
<input type="radio"/> One Staple	<input type="radio"/> Two Staples	<input type="radio"/> Saddle Stitched
<input type="radio"/> Laminate (8.5 x 11)	<input type="radio"/> Laminate (11 x 17)	
<input type="radio"/> Roll Laminate/Size : _____		


Binding Options

		Quantity: _____
Coil Bind <input type="radio"/>	Perfect Bind <input type="radio"/>	Size: _____

Oversize Printing

<input type="radio"/> Black & White	<input type="radio"/> Color
<input type="radio"/> Paper (Matte)	<input type="radio"/> Vinyl
<input type="checkbox"/> Laminate	<input type="checkbox"/> Mount
Dimensions: _____	
Quantity: _____	

Additional Notes



Price Quote