Conference Room #203 Startup

To Start System & Power On Monitor

Press the “SYSTEM ON” button to power on monitor

Use the mouse and keyboard to log-in to the computer.

To Connect the PC Computer

• Select Source:
  Press the “VGA” button.

To Shut Down

Press “SYSTEM OFF” at middle left.

• If you are having issues, please read the Trouble Shooting Tips
Trouble Shooting Tips

No Video on Monitor

• Check monitor is powered on.
• Check the selected source on the panel. Example: “VGA”.
• Check cable connections at PC and Wall Plate.
• Check display settings on computer in use. Right click on desktop and select Display Settings. Look under Multiple Displays. Choose “duplicate these displays”.

No Computer Audio

• If using a laptop, check audio setting at bottom right of desktop display. Adjust slider volume level and un-mute. Also check the source is selected to “Crestron” when using an HDMI cable.
• If playing a YouTube video, check audio adjustment at bottom left of video. Un-mute and adjust slider.
• Adjust Volume knob on wall panel.

Need Help?

Call Conference and Event Services
901-678-2041
Utilizing Zoom
In the Conference Room 203

- Log into the Desktop PC using the UC credentials listed on the podium, or with your own UUID and password.
- Navigate to Memphis.zoom.us and login, using your UUID, password and Duo.

- Set up and begin your Zoom meeting

To Select the Correct Camera

- Settings > Video > Camera >
  o “AT-HDVS-CAM”

To Select the Correct Speaker

- Settings > Audio > Speaker >
  o “Same as System”

To Select the Correct Microphone

- Settings > Audio > Microphone >
  o “Microphone (USB Audio CODEC)”
To Control the Web Camera

- Camera controls are made using the remote control.
- The Atlona Web Cam remote can be checked out from Office UC255.
- Use arrow keys to move camera direction.
- Use Zoom +/- key to change focal length.

No Audio in Zoom

- Check to see if USB cable from microphone is connected to PC computer.
- Check correct speaker is selected in audio settings.

Need Help?

Call Conference and Event Services
901-678-2041