

Smart Classroom—Digital

Getting Started

Center for Teaching and Learning (CTL)

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1/15/2020

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For access to the Instructor Cart, contact the departmental office.

Turning the System On

1. Press the **System On** button (top left).
2. Choose your input. For the computer, press PC.
3. Login to the computer with your University UUID.
4. A red light will appear next to the System ON and PC buttons. The projector warm up cycle will be completed in 3-4 minutes.



Using a Laptop with the System

1. Connect the laptop to the laptop cable provided.
2. Make sure the laptop input is selected.
Note: You may need to hit a key combination on your laptop. For most Dells, it is Function + F8.
3. For all other inputs, make sure the device is powered on and press the appropriate input button.

Using the HDMI Input

1. Connect your device to the cable provided.
2. Press the **HDMI** or **AUX** input button.

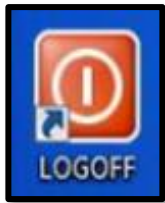
Mute Display

Display Mute allows you to use the whiteboard without having to shut down the projector.

1. Press Display Mute to blackout the display.
2. Press Display Mute again to restore the image.

Turning the System Off

1. Press the System Off button (left button).
2. Logout of the computer by using the **Logoff** desktop icon.
3. A red light will appear next to the System off button. The projector cool down cycle will be completed in 3-4 minutes.



Desktop Shortcuts

1. Click the Instructions and Support icon for detailed instructions, video tutorials, and more.



2. Trying to play a DVD? Click the DVD Drive icon.



All TigerLAN software can be accessed from the **Start Menu > umApps** folder.

For assistance, contact the umHelpdesk at **901.678.8888**. For detailed instructions and video tutorials, click the Instructions and Support Desktop Icon.

Locating Help Resources

Upon completing the training covered in this course, faculty, staff, and students are able to receive additional training help and resources. Such help can be located as follows:

Service Desk Request

Submitting a Ticket

- Login URL:
 - [Here is a link to our service desk ticketing system](#)
 - After logging in, choose the link **Request Help or Services**.
 - Choose Request Help or Services.

Call the ITS Service Desk (901.678.8888) any day of the week! (Excluding Some Holidays)

- The ITS Service Desk is available from 8:00 a.m. - 11:59 p.m., seven days a week (excluding some holidays). You can contact the Service Desk for assistance with technical login problems or issues. Incoming calls after hours will be handled by voicemail services. If you require assistance after 12:00 a.m., please leave a message or submit a service request.
- Messages will be checked regularly and receive priority response the following business day. You may also email The Center for Teaching and Learning, umtech@memphis.edu (using this email will automatically generate a help desk ticket).

Important Links

- [Explore the umTech Website](#)
- [Center for Teaching and Learning \(CTL\) Website](#)
- [Search our Training and Documentation](#)