

umBlogs

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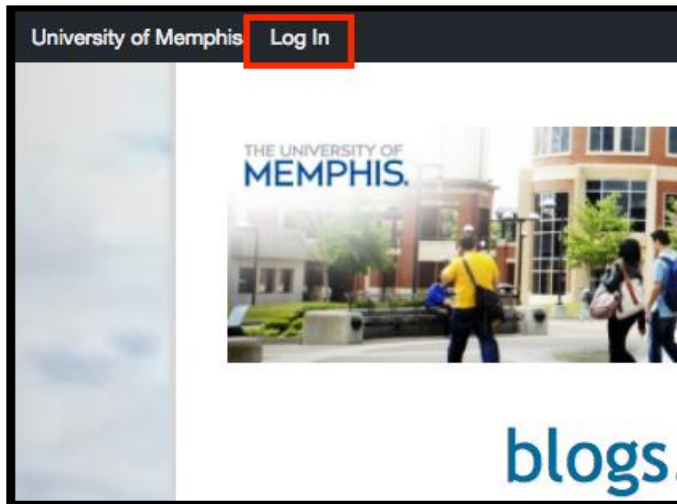
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Getting Started

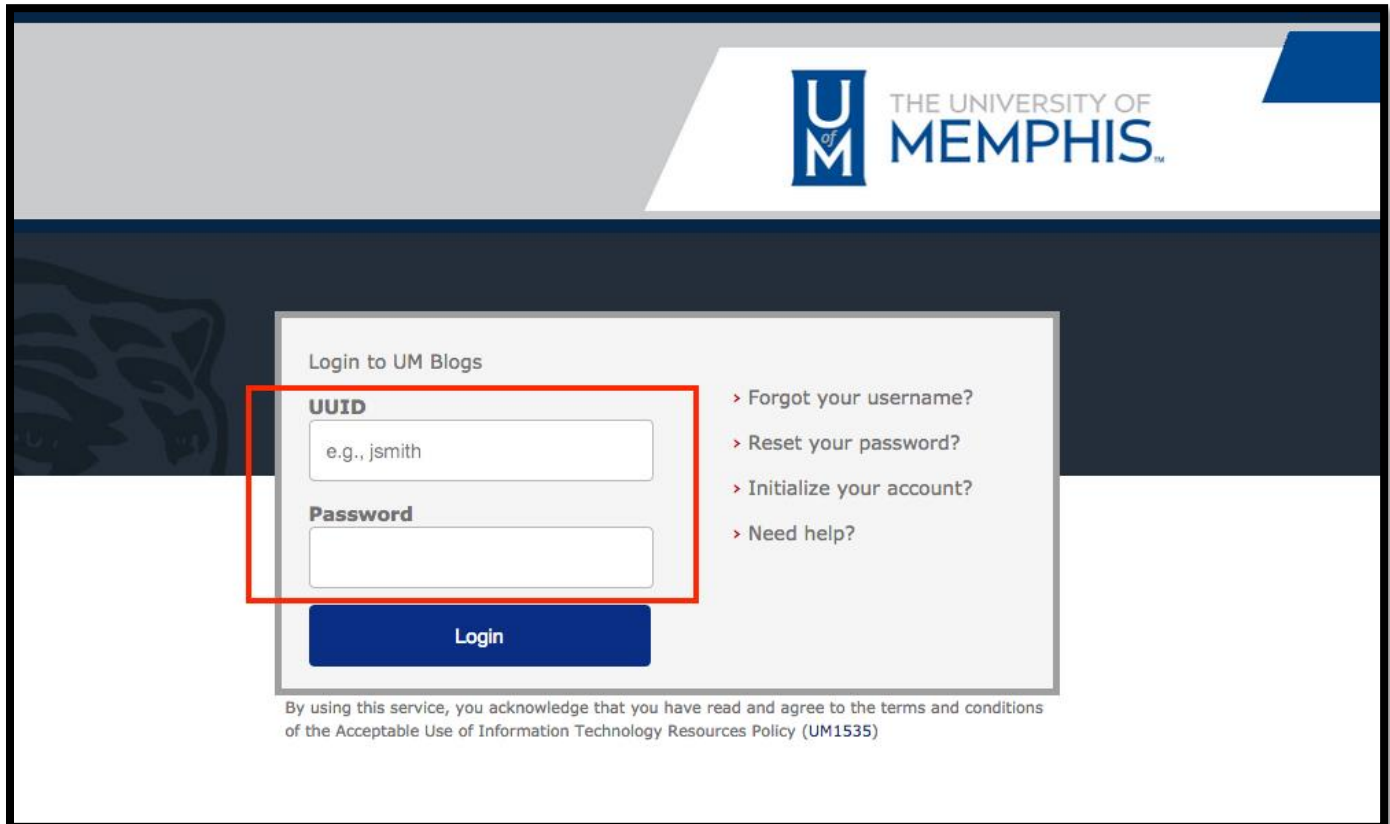
The University of Memphis provides everyone with university credentials access to blogging services through Edublogs, a WordPress hosting service. UofM Blogs users can create and post content from any device with an Internet connection.

To get started, complete the following steps:



Logging In

1. Go to <https://blogs.memphis.edu>
2. Click **Log In** in the upper left corner.
3. Enter your UofM credentials.



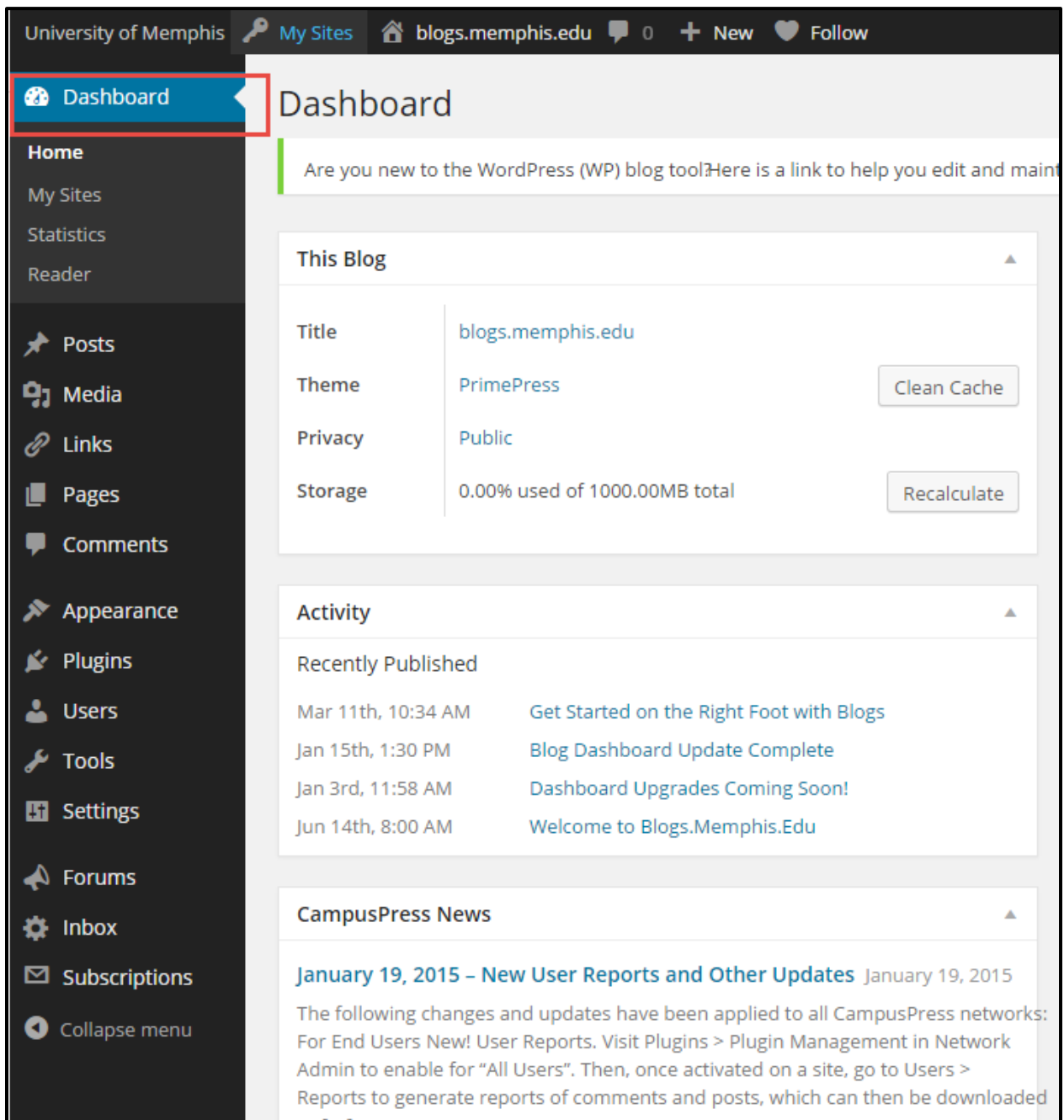
The screenshot shows the login interface for UM Blogs. At the top right, the University of Memphis logo is displayed. The main content area features a login form titled "Login to UM Blogs". The form includes two input fields: "UUID" (with the example "e.g., jsmith") and "Password". A red rectangular box highlights these two input fields. Below the fields is a blue "Login" button. To the right of the input fields, there are four links: "> Forgot your username?", "> Reset your password?", "> Initialize your account?", and "> Need help?". At the bottom of the form, there is a disclaimer: "By using this service, you acknowledge that you have read and agree to the terms and conditions of the Acceptable Use of Information Technology Resources Policy (UM1535)".

4. Authenticate with DUO



Default Dashboard

The default dashboard is the main navigation for your blog. Located on the left side of your screen you will find access to features, elements and content for the blog.



University of Memphis My Sites blogs.memphis.edu 0 + New Follow

Dashboard

Home
My Sites
Statistics
Reader

Posts
Media
Links
Pages
Comments
Appearance
Plugins
Users
Tools
Settings
Forums
Inbox
Subscriptions
Collapse menu

Are you new to the WordPress (WP) blog tool? Here is a link to help you edit and maintain your blog.

This Blog

Title	blogs.memphis.edu
Theme	PrimePress Clean Cache
Privacy	Public
Storage	0.00% used of 1000.00MB total Recalculate

Activity

Recently Published

Mar 11th, 10:34 AM	Get Started on the Right Foot with Blogs
Jan 15th, 1:30 PM	Blog Dashboard Update Complete
Jan 3rd, 11:58 AM	Dashboard Upgrades Coming Soon!
Jun 14th, 8:00 AM	Welcome to Blogs.Memphis.Edu

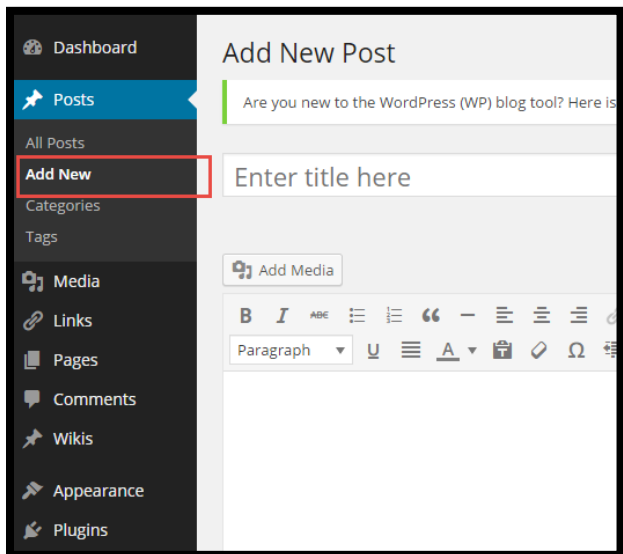
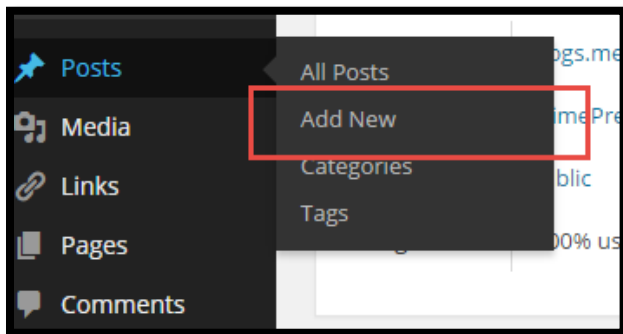
CampusPress News

[January 19, 2015 - New User Reports and Other Updates](#) January 19, 2015

The following changes and updates have been applied to all CampusPress networks:
For End Users New! User Reports. Visit Plugins > Plugin Management in Network Admin to enable for "All Users". Then, once activated on a site, go to Users > Reports to generate reports of comments and posts, which can then be downloaded

Main Navigation Menu

1. Your navigation menu is on the left side of your Dashboard.
2. Hovering your mouse over a menu item displays all the submenu options under that item.
3. For example, hover your mouse over Posts and click on Add New to write a new post.



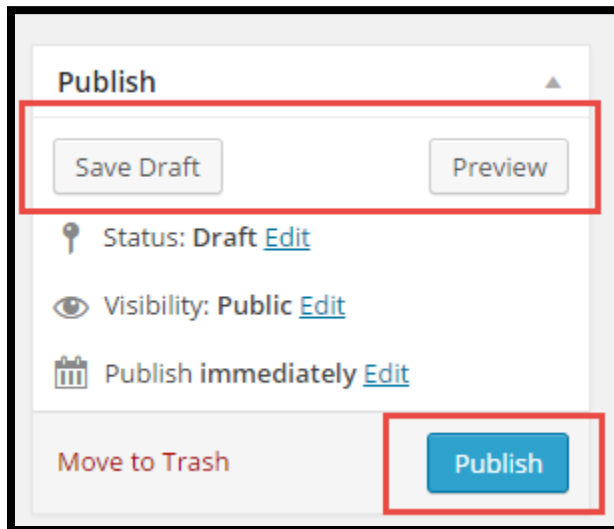
Publishing a New Post

There are two main structures that compose Blogs: posts and pages.

Post is where you'll publish your main content such as what's been happening in class. Assignment information, homework, documents, and more.

Publishing a new post

1. Go to **Posts > Add New**.
2. Give the post a title and add your content.
 - Content can include text, images, videos, and links to other web pages.
3. Add tags and categories.
4. **Save Draft** and then **Preview** or **Publish**.



Locating Help Resources

umTech offers support to faculty, staff, and students, provides additional assistance, and resources. Such help can be located as follows:

Submitting a Service Request

Login URL: [Click here for our service desk ticketing system](#). After logging in, choose the appropriate form request for services.

Contact the ITS Service Desk – 901.678.8888 any day of the week! *(Excluding Some Holidays)*

[ITS Service Desk Hours](#)

Contact the Service Desk for assistance with technical login problems or issues. ALL incoming calls after hours will be handled by voicemail services. If you require assistance after 8:00 pm, please leave a message or [submit a service request](#).

Voice messages will be checked regularly and receive priority response the following business day. You may also email umTech at umtech@memphis.edu. *(Using this email will automatically generate a service request).*

Important Links

[Explore the umTech Website](#)

[Search the Solutions Page](#)