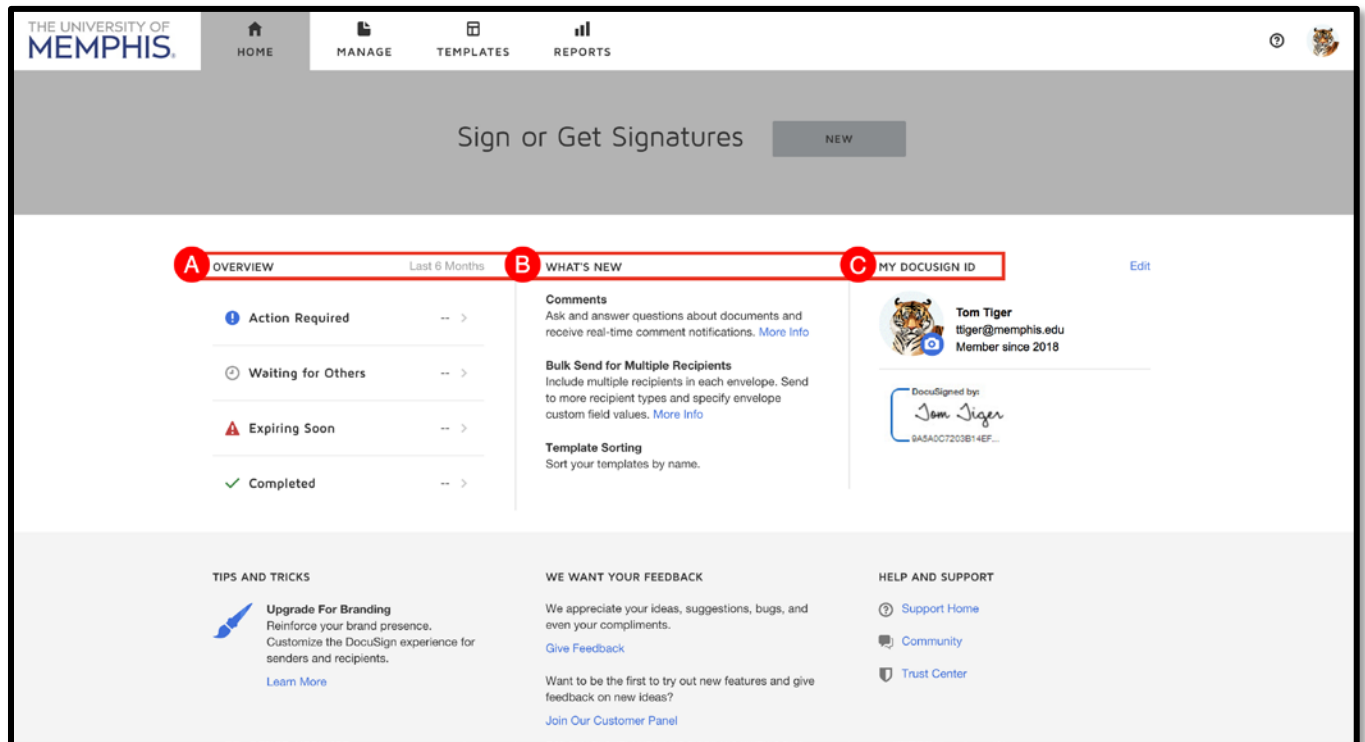


## DocuSign Home Page

The Home page is divided into three sections:

- A) Overview - Tells you the stages your documents are in.
- B) What's New - Messages from the vendor about new features.
- C) My DocuSign ID - Where you can personalize your information for DocuSign.



THE UNIVERSITY OF  
**MEMPHIS**

HOME MANAGE TEMPLATES REPORTS

Sign or Get Signatures NEW

**A** OVERVIEW Last 6 Months **B** WHAT'S NEW **C** MY DOCUSIGN ID Edit

**Action Required** -- >

**Waiting for Others** -- >

**Expiring Soon** -- >

**Completed** -- >

**Comments**  
Ask and answer questions about documents and receive real-time comment notifications. [More info](#)

**Bulk Send for Multiple Recipients**  
Include multiple recipients in each envelope. Send to more recipient types and specify envelope custom field values. [More info](#)

**Template Sorting**  
Sort your templates by name.

**Tom Tiger**  
tiger@memphis.edu  
Member since 2018

DocuSigned by:  
*Tom Tiger*  
9A5A0C7203B14EF...

**TIPS AND TRICKS**

**Upgrade For Branding**  
Reinforce your brand presence. Customize the DocuSign experience for senders and recipients.  
[Learn More](#)

**WE WANT YOUR FEEDBACK**  
We appreciate your ideas, suggestions, bugs, and even your compliments.  
[Give Feedback](#)

Want to be the first to try out new features and give feedback on new ideas?  
[Join Our Customer Panel](#)

**HELP AND SUPPORT**

- [Support Home](#)
- [Community](#)
- [Trust Center](#)