



visit [memphis.edu/getoffice](http://memphis.edu/getoffice)

# installing office 365 for MAC



## Step 1



**Navigate to Office365 website:  
[memphis.edu/getoffice](http://memphis.edu/getoffice)**

## Step 2



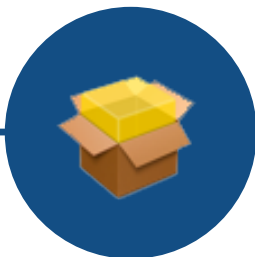
**Log in with UofM email  
and password via Single  
Sign on (SSO) and  
Authenticate with DUO.**

## Step 3



**Click Install Now**

## Step 4



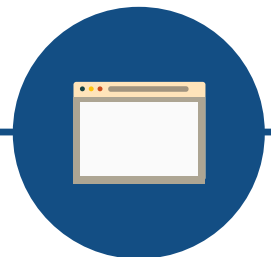
**Double click DMG  
to install**

## Step 5



**Do not pause or  
stop the process  
during install**

## Step 6



**Once installation is  
complete, sign in with  
UofM email &  
password**