



visit [memphis.edu/getoffice](http://memphis.edu/getoffice)

# installing office 365 for PC

## Office 365



### Step 1



Navigate to Office365 website:  
[www.memphis.edu/getoffice](http://www.memphis.edu/getoffice)

### Step 2



Log in with UofM email  
and password via Single  
Sign on (SSO) and  
Authenticate with DUO.

### Step 3



Click Install Now

### Step 4



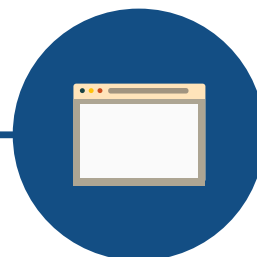
Double click DMG to  
install

### Step 5



Do not pause or stop the  
process during install

### Step 6



Once installation is  
complete, sign in with  
UofM email & password.