New Year . . .

New Faculty
Welcome to the UoFM! We are always excited for new faculty to join the University. We want to provide you with some useful tips to aid you this semester.

1. Bookmark the Teaching and Learning web page (https://www.memphis.edu/umtech/teaching) for quick access to request assistance for technical issues and support as well as the Training Events Calendar, Teaching and Learning Tools, and Media Services.

2. Use eCourseware, our Learning Management System, to create and administer quizzes and exams, track grades, stay connected with students, and share vital course materials.

3. Not enough time to set up a new class? Ask colleagues if they would share their course content and other instructional materials via eCourseware.

4. Check out the software that has been licensed by the University to assist faculty, students, and staff with essential academic research, business, and other tasks. (https://www.memphis.edu/umtech/solutions/software/software.php)

5. Access our available resources provided through Office 365, which include webmail, cloud storage, and other Office 365 applications. https://ummail.memphis.edu/

6. Visit our Smart Classroom website (https://www.memphis.edu/umtech/smarttech_services) to see available technology and audio-visual equipment.

New OS

Microsoft’s new OS operating system, Windows 10, is available.

Some highlights of Windows 10 include:

- Processes faster than previous versions
- Rapidly get to what you need
- Longer battery life on portable devices
- Major improvements in security and more

Did you know that Windows 10 also offers integration with OneDrive for Business? This allows all active faculty, staff, and students to have access to 5 terabytes (5TB) of cloud storage. You can save files like you always have, but now with the comfort of knowing that your files are automatically backed up and accessible from anywhere on virtually any internet-ready device.

Ready to upgrade? Contact your LSP today to schedule your upgrade! https://www.memphis.edu/umtech/desktop_services/lts.php

New Gradebook

The Spring ‘19 semester is here!

Your gradebook is easy to create. When adding assignments to your course, the grade item can be created at the same time by simply clicking on the New Grade Item link.

The Gradebook is an essential component to setting up your course shell in eCourseware. It is a centralized location to track grades and student performance. So, taking the time to reflect and prepare your course will aid in a successful start to the semester. Consider your course content, the various types of assignments, and how you plan to evaluate student progress within your course.

Need assistance setting up your gradebook? Request a consultation by contacting the Center for Teaching and Learning.

Next TLAC Meeting • February 26, 2019 @ 3:00pm
Best Practices in Technology

Visual learning has become an integral part of most learning experiences. Do you use videos to support the content in your course? Closed captioning or transcripts should be included to create content that will be accessible and can be used by all learners. Accessibility is a key consideration when designing and creating relevant course materials.

Check out this video for additional information on Why Accessibility Matters. Use the YouTube Link: https://www.youtube.com/watch?v=FTVZwqULqTE.

Smart Classroom Upgrades

The latest round of Smart Classroom upgrades has been completed. Classroom upgrades include new laser projectors, new projector screens, and new LCD displays where appropriate.

The following Smart Classrooms were upgraded over the winter break:

• Fogelman Classroom Bldg. – Rooms 131, 269, and 385
• Mitchell Hall – Rooms 305, 315, 317, and 427
• Engineering Science – Room 326
• Clement Hall – Room 317
• Patterson Hall – Rooms 203, 209, 215, 219, 301, 307, and 309
• Ball Hall – Room 309
• Theatre Building – Room 103
• Smith Chemistry – Room 400

Revel, Pearson’s new learner-centered educational experience, is in the final stages of testing! Pearson has designed an experience that will help engage students with fully digital course packages and texts. This interactive learning environment blends the textbook with audio and video presentations as well as assessments, allowing students to read, revise, and test their skills and knowledge all in one place.

Once this new tool has been fully tested and operates without issue, you will be able to request Pearson Revel through the ITS ticketing system, via eCourseware Widget form. We expect testing to conclude early Spring.

Trivia

What built-in software is available for faculty to meet with students virtually in eCourseware?

Answer: Virtual Classroom
Currently, the new experience is turned off, but the Center for Teaching and Learning will be presenting it to the Teaching and Learning Advisory Committee (TLAC) for their approval to turn on this option.
Due February 4, 2019
SA Training and DUO

It is time to complete your annual IT Security Awareness Training. Training is required for all employees.

Can’t find the email? Our IT Security Awareness Training is available on the ITS Security web page below: https://www.memphis.edu/its/security/security-awareness.php

To enroll in Duo Account Security, use the self-enrollment process found in iAM. Here you can easily register your device and install the mobile app (if necessary).

Login to https://iam.memphis.edu/duo to begin. You will be guided through the process of registering your device(s). Once you have enabled Duo, you will be prompted to authenticate with your second factor the next time you log in to any SSO-protected web resource.

It is strongly recommended that you have more than one device registered in case there is an issue with your primary device.

Banner 9 is Live!

Have you seen the new version of Banner, the University’s centralized academic and administrative records system? It provides an updated user interface, an improved experience on mobile devices, and other new features.

If you are interested in additional information on the updated service, visit Learning Curve to sign up for Banner 9 training sessions.

Note: See TLAC agenda, minutes, and TLAC recommendations @ https://www.memphis.edu/its/governance/tlac.php.