CENTER FOR TEACHING AND LEARNING
NEWSLETTER

THE UNIVERSITY OF MEMPHIS®
Information Technology Services

IN THIS ISSUE: FALL 2020 WELCOME BACK TO CAMPUS

MICROSOFT TEAMS

Starting now Microsoft Teams is available to all faculty, staff and students. Microsoft Teams is the hub for group collaboration in Microsoft 365 that integrates the people, content, and applications to be more engaged. Teams brings simplicity to teamwork by collaborating, sharing, and communicating while doing it all under one platform.

Microsoft Teams incorporates several applications into one. Here are a few functions offered. The Chat function is instant messaging between groups and individuals. Add GIFs, Stickers or Emojis to inject some personality into your conversation. Calls allow you to make audio and video calls over the network to students and colleagues. Channels are the conversations you have with your teammates. Each channel is dedicated to a specific topic or project and can be found within Teams. Files are the documents that can be downloaded, edited, and shared with teammates. Files also offers quick access to your OneDrive storage. The Activity feed is a summary of everything that has happened in the channels that are in your teams list. Apps provide you with seamless integration with Microsoft applications in your team workspace. Calendar integrates with your Outlook calendar to make time management more efficient than ever. Think about the tools, files, and dashboards that would be helpful to your group collaborations. Many of them can be added right into Teams.

Microsoft Teams is a persistent chat-based collaboration platform complete with document sharing, on-line meetings, and many more features for group communications. Having a team space is key to being able to make creative decisions and communicate effectively with one another.

Introductory training for Teams can be found in LinkedIn Learning, Microsoft, and Learning Curve. More detailed information about Microsoft Teams can be found on our website.

TECH TIP

TIP

The University of Memphis has negotiated with several hardware vendors to provide special pricing for personal purchases by faculty, staff, and students. See our page for more information.

UUID Password Expiration Guidelines Changing July 1

University password expiration guidelines for Universal User ID (UUID) accounts are changing. Effective July 1, UUID password expiration is no longer required for individuals who utilize multi-factor authentication (Duo). Additional information related to password security and guidelines is located at memphis.edu/its/security/password.php.

Students are encouraged to enroll in multi-factor authentication to obtain additional security protections and take advantage of this change. Information about enrolling in multi-factor authentication is provided on the Duo information page at memphis.edu/its/security/duo.php.

To assist with a smooth transition toward the fall semester, all UUID password expirations are temporarily paused. UUID password expirations will resume on Sept. 1 for any individuals who are not utilizing Duo multi-factor authentication.

For assistance, contact the Service Desk by calling 901.678.8888, emailing umtech@memphis.edu or visiting umhelpdesk.memphis.edu.

eCOURSEWARE BUZZ

The eCourseware bees are back for another semester with lots of updates completed over the summer. Here is just a taste of all the things they have done for us in the past three months.

Calendar - Bulk delete items

eCourseware has created yet another tool based on the suggestion of users like us. In this instance, they have redesigned the delete function in the Calendar tool to allow for the deletion of multiple calendar events at once, making it easier than ever to manage your course calendar. The delete function can be used by selecting multiple calendar events and then clicking on Delete in the More Actions menu.

Pinned Tab in My Courses widget

You may have noticed a new tab in the My Courses widget this past month. To help keep you organized, the Pinned tab now appears next to All in the My Courses widget. This tab will include all of your pinned courses across all semesters. If you find yourself having difficulty keeping track of all of the courses you want to regularly visits, try pinning them and using the Pinned tab to help organize your courses.

Quiz Builder

If you haven't used the Quiz Builder before, located in Quizzes when adding questions to a quiz, you should see it now. Before, the tool was set to allow you to opt into the experience, but, this summer, the new Quiz Builder experience was turned on for everyone. You can still opt-out, but we recommend you give the new experience a try.

Supported browsers

eCourseware supports the latest versions of the following browsers: Chrome, Firefox, Edge, and Safari. That doesn't mean that all browsers are created equal. The Center for Teaching and Learning still recommends that Chrome or Firefox be used to access eCourseware. For the best experience, make sure that your browser is fully up-to-date. Otherwise, you may see things act strangely when accessing your courses.

ZOOM IS NOW A UNIVERSITY ENTERPRISE SOLUTION

Zoom is now a University Enterprise Solution site licensed product with Zoom Professional version for everyone. Zoom Professional license is now available to all faculty, staff and students. To create an account, sign into the UofM Zoom site with your UUID and credentials.

Important Message About Zoom Cloud Recordings: A feature has been turned on for all Zoom cloud recordings that will automatically delete any newly recorded videos that are older than 31 days.

Soon Zoom will require that all meetings have a Pass code or a Waiting Room to be enabled for all accounts. If neither is enabled, Zoom will enable a Waiting Room for your meetings. *Note: Meeting passwords (pass codes) are already enforced for all free*

LTI INTEGRATION PAGE

We have created a new website to assist with integrating new tools into eCourseware. The eCourseware integration page will provide you with information on what is currently integrated and what is in progress to be tested and deployed. Two new forms have been added to this page that must be completed for new tools to be integrated, and all-new tool providers must undergo a review and approval from multiple stakeholders (both academic and administrative). Please note that the review process can take up to 3 months to complete. For more information, Please see our Website.

SSO FOR OFFICE 365

(SSO) Single sign-on allows users to access several tools with just one username and password. You will now be able to access your MyMemphis account, eCourseware and Office365 tools, all by using your UofM username and password.

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