

# TurnItIn

Account Info

## Center for Teaching and Learning (CTL)

100 Administration Bldg., Memphis, TN 38152

Phone: 901.678.8888

Email: [itstrainers@memphis.edu](mailto:itstrainers@memphis.edu)

[Center for Teaching and Learning Website](#)

4/22/2019

Brought to you by:  
**umTech & The Center for Teaching & Learning**

## Table of Contents

---

Academic Integrity Policies .....	3
Account Information .....	3
Service Desk Request .....	4
Submitting a Ticket.....	4
Important Links .....	4

## **Purpose**

This documentation informs the audience of how to log on to TurnItIn.

---

## **Audience**

This documentation is designed for University faculty who will be using TurnItIn.

---

# TurnItIn Account Information

## Academic Integrity Policies

---

Please be sure to go through all the “Where do I begin?” steps on the Turnitin Training page on umTech. These will help with understanding the academic integrity policies at the University.

## Account Information

---

You will need the following [account information](#) in order to set up your user profile on <http://turnitin.com>:

Step by step instructions can be found in the [Creating a user profile](#) section of the Quick Start Guide.

For additional assistance, please contact the Center for Teaching and Learning at the umTech Service Desk by phone 901.678.8888, or by service ticket at: <http://umhelpdesk.memphis.edu>.

# Locating Help Resources

Upon completing the training covered in this course, faculty, staff, and students are able to receive additional training help and resources. Such help can be located as follows:

## Service Desk Request

### Submitting a Ticket

- Login URL:
  - [Here is a link to our service desk ticketing system](#)
  - After logging in, choose the link **Request Help or Services**.
  - Choose Request Help or Services.

### Call the ITS Service Desk (901.678.8888) any day of the week! (Excluding Some Holidays)

- The ITS Service Desk hours will be as follows:
  - Monday - Friday 8:00 am - 8:00 pm
  - Saturday 10:00 am - 2:00 pm
  - Sunday 1:00 pm - 5:00 pm
- You can contact the Service Desk for assistance with technical login problems or issues. Incoming calls after hours will be handled by voicemail services. If you require assistance after 8:00 pm, please leave a message or submit a service request.
- Messages will be checked regularly and receive priority response the following business day. You may also email The Center for Teaching and Learning, [umtech@memphis.edu](mailto:umtech@memphis.edu) (using this email will automatically generate a help desk ticket).

## Important Links

- [Explore the umTech Website](#)
- [Center for Teaching and Learning \(CTL\) Website](#)
- [Search our Training and Documentation](#)